

**VILLAGE OF QUESTA
REGULAR COUNCIL MEETING MINUTES
TUESDAY, MAY 05, 2015
VILLAGE OF QUESTA COUNCIL CHAMBERS
6:00PM**

I. CALL TO ORDER BY MAYOR MARK L. GALLEGOS

Mayor Gallegos called the meeting to order at 6:06pm.

II. ROLL CALL

Mayor Gallegos asked Village Clerk Renee Martinez to take roll.

Those present were:

Councilor Miguel Romero
Councilor Lawrence Ortega
Councilor Brent Jaramillo
Councilor Julian Cisneros

Also present:

Village Attorney Vanessa Chavez
Administrator Loretta Trujillo
Finance Director Karen Shannon
Village Clerk Renee Martinez
Librarian Sharon Nicholson

III. PLEDGE OF ALLEGIANCE

Councilor Cisneros led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Councilor Cisneros motioned to remove Items IX (B), (C) and (D) due to the fact that he would like to get advice from the NM Municipal League regarding these Resolutions. The motion was seconded by Councilor Jaramillo.

In Favor: All
Opposed: None

To approve the agenda as amended. All voted yes. Motion carried.

V. APPROVAL OF MINUTES –

- Regular Meeting, April 21, 2015

Motion: Councilor Romero
Second: Councilor Cisneros

Village of Questa Regular Meeting
May 05, 2015

In Favor: All
 Opposed: None

To approve the Meeting Minutes of April 21, 2015 as presented. All voted yes. Motion carried.

VI. PUBLIC COMMENTS - *(It is the policy of the Governing Body to accept public comment. Because your particular issue is not on the agenda the Governing Body cannot respond immediately, but may direct staff to address issues at a future Council Meeting. Public comments are limited to a maximum of three minutes.)*

- Ms. Margaret LeJuste – Ms. LeJuste, President of the Friends of the Questa Public Library requested the Governing Body consider adding the following to this fiscal year's upcoming budget:
 - 1) Per capita contributions.
 - 2) ADA compliance upgrade and seasonal maintenance for the parking area and library entrance.
 - 3) Increase hours for Librarian and her assistant.
- Ms. Roberta Sanchez-Campbell, Village Resident – Concerned about the speeding on Cabresto Road. Requested that Village consider posting better signs or speed humps to slow the traffic down. She is concerned that someone is going to get hurt.
- Mr. Jim Vaughn, Village Resident – Mr. Vaughn inquired about the status of the Animal Control Ordinance. A discussion was held regarding taking animals to Stray Hearts and for Taos County to pick up vicious animals. Ms. Janice Vaughn stated that the Village needs to get some kind of agreement regarding the vicious dogs and we need to cite the owners of the loose dogs. Mr. Vaughn stated that he would like to be part of a group to get this going. Councilor Ortega would like to see what the Village Council would like to see in this ordinance. It was decided that Councilor Cisneros would spearhead the Work Study Session which would be held on June 9, 2015 at 6:00pm.

Public Comments were closed at 6:30pm.

VII. PRESENTATIONS –

A) Mr. Charlie Deans -Frontier Community Project and MRA (Metropolitan Redevelopment Area) Update

Mr. Charlie Deans with NM Main Street who is on contract with the NM Economic Development Department brought the Council up to date on the Frontier Communities Initiative Project and the Metropolitan Redevelopment areas. He stated that he wanted to make sure the Council was comfortable with the pathway the project was headed.

The 'Façade Squad' is looking at two tentative buildings in Questa to improve. The proposed buildings are Rael's Market and the building next to the OCHO gallery. Questa is the recipient of a \$5,000.00 grant from the NM Resiliency Alliance to assist with façade improvements and we are hopeful the Questa Economic Development Fund Board will match this amount.

Councilor Ortega asked who the facade quad is. Mr. Deans stated it is made up of volunteers who come out and make the improvements. It is a community event.

Mayor Gallegos stated that this is a great opportunity for Questa. The Council agreed for Mr. Deans to move forward.

VIII. PUBLIC HEARING –

Ordinance No. 2015-42 to amend Village of Questa Ordinance No. 2010-136

Re: Economic Development Project Taos Mountain Energy

Mayor Gallegos opened the Public Hearing at 7:08pm and asked if there were any people present who would like to comment or express any concerns.

Ms. Chavez stated that this current ordinance will amend the existing ordinance to allow the Village to move forward with the plan to move forward with Taos Mountain Energy Bars. She stated that this ordinance along with the Project Participation Agreement and the Intergovernmental Agreement will be up for consideration and approval at the May 17th Council Meeting.

Councilor Ortega inquired who the recipient of the funds from the NM Economic Development Department would be. Ms. Chavez stated that Taos Mountain Energy would be the recipient of the funds and the Village of Questa would act as the fiscal agent for the funds. Councilor Ortega asked if the Town of Taos is fine with that. Ms. Trujillo stated that the current MOU with the Town of Taos does not include this particular project so if we need a fiscal agent we would have to amend the MOU, which the Town of Taos is aware that there may be an amendment at some point.

Mr. Daniel Gallegos, local business owner stated that since the equipment is going to be purchased for their use and they decide to pick up and leave, does the equipment go with them? Ms. Chavez stated that if all obligations are met the equipment does go with them. He is concerned that businesses are coming in and using Questa to expand by receiving all this funding and equipment and then just pack up and leave.

Mayor Gallegos stated that he understood that the equipment belongs to the Village. A discussion was held. Ms. Chavez stated that she will get more information on this. Councilor Ortega stated that as long as everything is in writing.

There being no other public comments Mayor Gallegos closed the Public Hearing at 7:23 pm and stated that this public hearing will continue at the May 17th council meeting.

IX. **ACTION ITEMS** - (Discussion, Consideration and Action)

A) Grant Writers Contract No 2015-11 – Mr. Amalio Madueno

Councilor Ortega inquired if this was the same individual who came to a meeting last year regarding the COPS grant. Mayor Gallegos stated yes. Councilor Cisneros asked how this scope of work relates to Mr. Gabe Cisneros' contract. Ms. Vanessa Chavez, Village Attorney stated that the contract was looked over again by staff to make sure there was no overlap between the two scopes of work. Councilor Ortega inquired if legal staff has reviewed this contract. Ms. Chavez stated yes. Councilor Ortega asked if then Ms. Chavez should also sign the contract. Ms. Chavez' signature will be added to the contract.

Motion: Councilor Ortega

Second: Councilor Romero

Roll Call:

Councilor Cisneros	YES
Councilor Romero	YES
Councilor Ortega	YES
Councilor Jaramillo	YES

To approve the grant writers contract between Mr. Amalio Madueno and the Village of Questa. All voted yes. Motion carried.

B) Resolution 2015-18 - G4 Excavation Waiver of Immediate Family Member to do Business with Village
****Removed from Agenda**

D) Resolution 2015-19 - Taos Sanitary Supply Waiver of Immediate Family Member to do Business with Village
****Removed from Agenda**

E) Resolution 2015-20 - Doris's Waiver of Immediate Family Member to do Business with Village
****Removed from Agenda**

XI. FINANCE DEPARTMENT - Ms. Karen Shannon

A) Approval of Monthly Financials –

Ms. Shannon presented the monthly financials. Ms. Trujillo stated that the benchmark is at 75%. Also that the administration fee that we have started collecting through the MVD is also reflected. Councilor Romero inquired about the on-call issue with the Police Department. Ms. Trujillo stated that it will be addressed in the new budget.

1. January Financials

Motion: Councilor Romero
 Second: Councilor Cisneros

In Favor: All
 Opposed: None

To approve the January Financials. All voted yes. Motion carried

2. February Financials

Motion: Councilor Romero
 Second: Councilor Jaramillo

In Favor: All
 Opposed: None

To approve the February Financials. All voted yes. Motion carried

3. March Financials

Motion: Councilor Cisneros
 Second: Councilor Romero

In Favor: All
 Opposed: None

To approve the March Financials. All voted yes. Motion carried.

B) Approval of Internal Budget Adjustments (BARS)

Ms. Trujillo stated that they are now up to date with the financials. Councilor Ortega asked when the Council will be getting regular monthly financials. Ms. Trujillo stated that beginning in May the April financials will be presented. A discussion was held regarding the Small Cities funding we received.

Ms. Shannon stated that we need to approve the quarterly report at a Special Meeting on Thursday, May 7th to have it ready to be turned in by Friday.

Motion: Councilor Jaramillo

Second: Councilor Cisneros

Roll Call:

Councilor Cisneros YES

Councilor Romero YES

Councilor Ortega YES

Councilor Jaramillo YES

To approve the Internal Budget Adjustments. All voted yes. Motion carried.

C) Approval of Resolution 2015-22 – Budget Adjustments (BARS) to DFA

Ms. Trujillo stated that this Resolution is a requirement of the Department of Finance and reflects the total amount of BARS per fund.

Motion: Councilor Romero

Second: Councilor Ortega

Roll Call:

Councilor Cisneros YES

Councilor Romero YES

Councilor Ortega YES

Councilor Jaramillo YES

To approve Resolution 2015-22 regarding the Budget Adjustments to DFA. All voted yes. Motion carried.

D) Approval of Unpaid Vouchers

Councilor Ortega inquired about the voucher from Armstrong Consultants and what it is for. Ms. Trujillo stated that it is for the work that was done on the State Maintenance Grant and for the plan and design for the wildlife fencing and work on the runway. Councilor Ortega inquired about what deliverables have been generated from them. Ms. Trujillo stated that she has some drawings in her office. Councilor Jaramillo stated that we have not seen anyone from Armstrong here in over a year. Ms. Trujillo stated that she has met with Mr. Archibeque at his office as well as here. Mayor Gallegos requested that someone from Armstrong Consultants be present at the next meeting to update the Council on the ongoing projects. It was decided to table the Armstrong voucher until they come in and update the Council on their work.

A motion was made by Councilor Ortega to approve the unpaid vouchers with the exception of the voucher from Armstrong Consultants. Seconded by Councilor Jaramillo.

In Favor: All
Opposed: None

To approve the Unpaid Vouchers with the exception of the Armstrong Consultants voucher. All voted yes. Motion carried

XII. MATTERS FROM ADMINISTRATOR

Ms. Trujillo informed the Governing Body on the following:

- Ms. Susan Godina will be here on Wednesday to inspect the work done on Cisneros Road and to audit the file so that this project can be closed. We are waiting on HO Construction to provide us with the as built drawings.
- The streetlights will be working again very soon, the bulbs have been ordered.
- Mr. Romero is taking the lead on filling out the water rights application to get the transfer through. Additional information was need form Mr. Romero.
- Attended ICIP and Budget training and it was very informative.
- Asked for guidance regarding the graffiti at Molycorp Field. Mayor Gallegos suggested that the public see the pictures of the damage so that they are aware as to what is happening. We need the help form the public. Councilor Romero suggested getting involved with Crimestoppers. Councilor Ortega asked if the police are patrolling the parks. Councilor Ortega suggested having a police officer live at Molycorp Field for security purposes. A discussion was held.
- Mr. Michael Steinberg of DFA will be here for a week beginning May 18 to assist her and Ms. Shannon with some finance questions that they have and to get a good beginning balance for the next fiscal year.

Councilor Ortega inquired about when the preliminary budget is due. Ms. Trujillo stated that it is due June 1st. A public hearing will be held on May 19th or sooner, if possible. Councilor Ortega stated that he prefers a work study session rather than discussing it at a Council Meeting. Councilor Ortega would like to ask all the questions he needs to ask so that he feels comfortable with it. A discussion was held. It was decided that a budget work study session be held on Thursday, May 14th.

XIII. MATTERS FROM MAYOR AND COUNCIL

Councilor Ortega inquired about the procurement for the DOT project and the Sewer project. Ms. Martinez stated that she will get Councilor Ortega the information from Joe Moore regarding the DOT project. Regarding the sewer project Ms. Trujillo stated she will begin working on that. Also, he directed Ms. Trujillo to ask Chief Bates when they patrol the area. Councilor Romero stated that the Volunteer Fire Department, the Public Works and the Security from Entact and Tetra-Tech could drive down during the daytime hours and the Police Department could patrol at night.

Councilor Jaramillo inquired about when Caselle will be online. Ms. Trujillo stated that we are ready to get going, we are just waiting on Caselle. She stated that she has requested a copy of the agreement since this was done before she began working here. Councilor Jaramillo also inquired about if we have heard back from the State Engineers Office regarding the water rights. Ms. Trujillo stated that she has requested something from them in writing because she does not agree with their findings.

Councilor Cisneros inquired if the Village e-mail was working because he has not received anything in a month. Ms. Trujillo stated that she will follow up with Ambitions tomorrow regarding this.

XIV. ADJOURNMENT

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Motion: Councilor Romero

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Second: Councilor Ortega

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In Favor: All

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Opposed: None

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There being no further business to discuss, the meeting was adjourned at 8:35pm.

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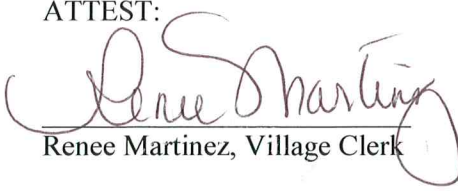
ATTEST:

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Renee Martinez, Village Clerk

APPROVED:


Mark Gallegos, Mayor