I. **CALL TO ORDER BY MAYOR MARK GALLEGOS**

Mayor Gallegos called the meeting to order at 6:40pm.

II. **ROLL CALL**

Mayor Gallegos asked Village Clerk Renee Martinez to take roll.

Those present were:

- Councilor Lawrence Ortega
- Councilor Brent Jaramillo
- Councilor Miguel Romero

Counselor Julian Cisneros were not present.

Also present:

- Administrator Loretta Trujillo
- Public Works Director Arwin Vasquez
- Finance Director Karen Shannon
- Village Clerk Renee Martinez
- Police Chief Gerald Bates

III. **APPROVAL OF AGENDA**

Motion: Councilor Ortega
Second: Councilor Jaramillo

In Favor: All
Opposed: None

To approve the agenda as presented. All voted yes. Motion carried.

IV. **FINANCE DEPARTMENT**

Ms. Karen Shannon, Finance Director
Ms. Loretta Trujillo, Administrator

A) 2015-2016 Fiscal Budget Review

**GENERAL FUND:**

- MVD transaction fees line item is new. There has been $698.00 collected from January 1 to March 31.
- A discussion regarding franchise fee taxes – It was decided to budget at $35,000.00.
- GRT Infrastructure – budget at 45,000.00.
- Property Tax Revenue – budget at $90,000.00

Village of Questa Work Study
May 14, 2015
ADMINISTRATIVE DEPT –
- IT Services to $25,000.00
- Other Contractual Services at $5,000.00

POLICE DEPT. –
- Add waiting Time - $4,200.00
- Total Wages from 139,235. To 143,435. (increases taxes and benefits slightly)
- Other Operating Expenses to $500.00
- Trans. / Fuel to $10,700.00
- Maintenance Vehicles to $6,000.00
- Maintenance Communications to $5,000.00

MUNICIPAL STREET FUND –
- Safety Equip to 4,000.00
- Signs to $500.00
- Gravel Products/Salt Cinders to $4,000.00
- Other Contr. Services to $11,000.00
- Cold Mix Asphalt to $4,500.00

LIBRARY FUND –
- Supplies to 700.00

ENTERPRISE FUND –
- Distribution – To $5,000.00

Minor adjustments to supplies, fuel and postage.

VOQ/EMS/FIRE – Revenues from ambulance billing was budgeted at 58,000.00 and 41,000.00 was collected.
A lengthy discussion was held regarding this department regarding the revenues that are not covering their expenses or payroll. Ms. Trujillo stated that she may come before the Council to request that the full-time employee be placed on salary. There are 3 EVO drivers and 2 EMT’s currently on payroll. Eliminating the EVO driver’s pay would increase the budget to have money for supplies. EVO Drivers are going to have to volunteer. Mr. Mark Ortega informed Ms. Trujillo that by December the department is going to be required to have 3 full-time EMT’s. A discussion was held regarding the EMT positions.

V. ADJOURNMENT
Motion: Councilor Ortega
Second: Councilor Jaramillo
In Favor: All
Opposed: None
There being no further business to discuss, the meeting was adjourned at 10:27pm.

ATTEST:
Renee Martinez, Village Clerk

APPROVED:
Mark Gallegos, Mayor

Village of Questa Work Study
May 14, 2015