VILLAGE OF QUESTA  
SPECIAL MEETING MINUTES  
TUESDAY, APRIL 18, 2017  
VILLAGE OF QUESTA COUNCIL CHAMBERS  
7:00AM

I. CALL TO ORDER BY MAYOR MARK L. GALLEGOS  
Mayor Gallegos called the meeting to order at 7:04am.

II. ROLL CALL  
Mayor Gallegos asked Village Clerk Renee Martinez to take roll.  
Present:  
Councilor Lawrence Ortega  
Councilor John Anthony Ortega

Not Present:  
Councilor Julian Cisneros  
Councilor Brent Jaramillo

Also Present:  
Village Clerk Renee Martinez

III. PLEDGE OF ALLEGIANCE  
Councilor John Ortega led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA  
Motion: Councilor John Ortega  
Second: Councilor Lawrence Ortega

In Favor: All  
Opposed: None

To approve the agenda as presented. All voted yes. Motion carried.

V. ACTION ITEM—  
A. Approval of Bid for Village of Questa RFP# 2017-01  
   Re: Questa Youth Center – Interior Renovation

Mr. David Henry of Henry Architects, stated that five sealed bids were received. Of the five bids, he considered one to be unresponsive for the reason that they did now acknowledge the addendum. The apparent low bidder was Sunrise Builders, who are based in El Prado, with a bid of $48,250.00. Mr. Henry stated that he is familiar with the company, their work, and their staff. They are a licensed contractor. There were no additive alternates during the bidding process; that is not to say that we cannot get someone under contract.

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He recommended Sunrise Builders be awarded the contract, carefully look at the project budget and if there is enough money to support an additional scope we can execute a change order.

The grant money needs to be used by June 30, 2017. We have a very short window.

Councilor Lawrence Ortega asked if there were any local contractors (Questa) that showed interest in the project. Mr. Henry stated no. Mayor Gallegos stated that the local contractors he spoke to were not interested at this time. Mr. Henry stated they tried to reach out to all of the contractors they could.

Councilor John Ortega asked Mr. Henry if we were over budget, since Option A was priced at $40,000.00 and the low bid came in at $48,250.00. Mr. Henry stated that our overall project budget is $90,000.00. The $40,000.00 was his best pricing as to what he thought the project might cost. He does not believe we are paying too much for the scope that went out for bid. Councilor John Ortega stated that we had $12,000.00 budgeted for the interior paint and we had thought the staff could paint and use the money for something else; was the painting part of the bid? Mr. Henry stated the painting was not part of the bid documents. Additive or deductive change orders can always be done.

A discussion regarding what could be done with the remaining money from the project budget was held. Suggestions were an awning, the painting of the interior walls, new cabinets in the kitchen and computer room.

A motion to award the contract to Sunrise Builders was made by Councilor Lawrence Ortega, seconded by John Anthony Ortega.

In Favor: All
Opposed: None

To approve the bid from Sunrise Builders and award them the contract for Village of Questa RFP# 2017-01 - Questa Youth Center – Interior Renovation. All voted yes. Motion carried.

Mayor Gallegos informed the Council that he gave Ms. Raynelle Cordova direction to have the white ambulance with the diesel leak looked at by Daryl’s Auto. Mayor Gallegos also stated that they are working on getting an ambulance from Taos County. Also, Earth Day is Saturday and there will be festivities going on from 10-2 at the Questa Library. Mayor also stated that the Easter Egg Hunt went well and was well attended. The water leak on Sagebrush has been repaired. Ms. Martinez will be out for the rest of the week at the Clerk’s & Finance Officers Spring Meeting.

VI. ADJOURNMENT

Motion: Councilor John Ortega
Second: Councilor Lawrence Ortega

In Favor: All
Opposed: None

There being no further business to discuss the meeting was adjourned at 7:20am.

ATTEST:

Renee Martinez, CMC

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APPROVED:

Mark Gallegos, Mayor