



AGENDA

VILLAGE OF QUESTA
REGULAR COUNCIL MEETING
TUESDAY, JULY 09, 2019
VILLAGE OF QUESTA COUNCIL CHAMBERS
2500 Old State Road 3
Questa, NM
6:00 P.M

~ NOTICE TO THE PUBLIC ~

Mayor Mark L. Gallegos
Mayor Pro-Tem Louise T. Gallegos
Councilmember Brent P. Jaramillo | Councilmember John A. Ortega | Councilmember Charlie I. Gonzales

- I. **CALL TO ORDER BY MAYOR MARK L. GALLEGOS**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **APPROVAL OF AGENDA**
- V. **APPROVAL OF MINUTES** – 1) Regular Meeting, June 25, 2019
- VI. **PUBLIC COMMENTS** - *(It is the policy of the Governing Body to accept public comment. Because your particular issue is not on the agenda the Governing Body cannot respond immediately, but may direct staff to address issues at a future Council Meeting. Public comments are limited to a maximum of three minutes.)*
- VII. **ACTION ITEMS**
 - A) Discussion, Consideration & Decision – Resolution No. 2019-11 – Capital Appropriation Project C5193413 to plan, design and construct improvements to Cabresto Road.
 - B) Discussion, Consideration & Decision – Approval of Memorandum of Understanding between Taos County and the Village of Questa regarding EMS
 - C) Discussion, Consideration & Decision – Approval of Voting Delegate and Alternate – NMML Annual Business Meeting
 - D) Discussion, Consideration & Decision – Approval of Custodian Job Description
- VIII. **FINANCIALS** – Karen Shannon, Finance Director
 - A) Approval of Out of State Travel
- IX. **DISCUSSION ITEMS**
 - A) Water and Sewer Ordinance #2015-141
 - B) Property Acquisition on North Kiowa Road
- X. **MATTERS FROM MAYOR, COUNCIL AND ADMINISTRATIVE STAFF**
- XI. **ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid of service to attend or participate in the hearing or meeting, please contact the Village Clerk at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Village Clerk at 575-586-0694 if a summary or other type of accessible format is needed.

1 **VILLAGE OF QUESTA**
 2 **REGULAR MEETING MINUTES**
 3 **TUESDAY, JULY 09, 2019**
 4 **VILLAGE OF QUESTA COUNCIL CHAMBERS**
 5 **6:00PM**

6
 7 **I. CALL TO ORDER BY MAYOR MARK L. GALLEGOS**

8
 9 Mayor Gallegos called the meeting to order at 6:03 pm.

10
 11 **II. ROLL CALL**

12 Village Clerk Renee Martinez called roll where a quorum was present.

13
 14 Those present were:

15
 16 Councilman Charlie I. Gonzales
 17 Councilman John Anthony Ortega
 18 Councilwoman Louise T. Gallegos
 19 Councilman Brent P. Jaramillo

20
 21 **III. PLEDGE OF ALLEGIANCE**

22 Ms. Karen Shannon led the Pledge of Allegiance.

23
 24 **IV. APPROVAL OF AGENDA**

25
 26 Motion: Councilwoman Gallegos
 27 Second: Councilman Gonzales

28
 29 Roll Call:

30
 31 Councilman Charlie Gonzales YES
 32 Councilman John Ortega YES
 33 Councilman Brent P. Jaramillo YES
 34 Councilwoman Louise Gallegos YES

35
 36 To approve the agenda as presented. All voted yes. Motion carried.

37
 38 **V. APPROVAL OF MINUTES –**

39
 40 1) Regular Meeting, June 25, 2019

41
 42 Motion: Councilman Gonzales
 43 Second: Councilman Ortega

44
 45 In Favor: All
 46 Opposed: None

47
 48 To approve the June 25, 2019 meeting minutes as presented. All voted yes. Motion carried.

49
 50 **VI. PUBLIC COMMENTS - *(It is the policy of the Governing Body to accept public comment. Because***
 51 *your particular issue is not on the agenda the Governing Body cannot respond immediately, but may*
 52 *direct staff to address issues at a future Council Meeting. Public comments are limited to a maximum*
 53 *of three minutes.)*

54 There were no public comments.

55

56 Ms. Renee Martinez requested a moment to introduce the new Village Administrative
57 Assistant/Receptionist, Ms. Sarah White. Ms. White brings great customer service skills as well as office
58 management skills. Mayor Gallegos and the Council welcomed Ms. White to the Village of Questa team.

59

60 **VII. ACTION ITEMS**

61 **A) Discussion, Consideration & Decision – Resolution No. 2019-11 – Capital Appropriation Project**
62 **C5193413 to plan, design and construct improvements to Cabresto Road.**

63

64 Ms. Martinez stated that this resolution is a requirement from the NMDOT Capital Outlay Bureau for the
65 \$300,000.00 for Cabresto Road.

66

67 Motion: Councilman Jaramillo

68 Second: Councilman Ortega

69

70 Roll Call:

71

72 Councilman Charlie Gonzales YES

73 Councilman John Ortega YES

74 Councilwoman Louise Gallegos YES

75 Councilman Brent P. Jaramillo YES

76

77 To approve Resolution No. 2019-11 – Capital Appropriation Project C5193413 to plan, design and construct
78 improvements to Cabresto Road. All voted yes. Motion carried.

79

80 **B) Discussion, Consideration & Decision – Approval of Memorandum of Understanding between Taos**
81 **County and the Village of Questa regarding EMS**

82

83 Motion: Councilman Ortega

84 Second: Councilwoman Gallegos

85

86 Councilman Gonzales requested a discussion regarding the amount. A discussion was held.

87

88 Councilman Ortega rescinded his original motion and motioned to table the item until the amount is clarified.
89 Seconded by Councilwoman Gallegos.

90

91 Roll Call:

92

93 Councilman Charlie Gonzales YES

94 Councilman John Ortega YES

95 Councilwoman Louise Gallegos YES

96 Councilman Brent Jaramillo ABSTAIN

97

98 To table the Approval of Memorandum of Understanding between Taos County and the Village of Questa
99 regarding EMS until the said MOU is clarified. All voted yes. Motion carried.

100

101 **C) Discussion, Consideration & Decision – Approval of Voting Delegate and Alternate – NMML**
102 **Annual Business Meeting**

103

104 Ms. Martinez stated that the NMML Annual conference is in August and the NMML is requesting that the
105 Governing Body once again vote on a voting delegate and an alternate for the business meeting.

106

107 It was decided that Councilman Charlie Gonzales be the voting delegate and Mayor Gallegos be the alternate.

108

109 Motion: Councilwoman Gallegos
 110 Second: Councilman Gonzales

111
 112 Roll Call:

113
 114 Councilman Charlie Gonzales YES
 115 Councilman Brent Jaramillo YES
 116 Councilman John Ortega YES
 117 Councilwoman Louise Gallegos YES

118
 119 To approve Councilman Charlie Gonzales be the voting delegate and Mayor Gallegos be the alternate at the
 120 NMML Annual Meeting. All voted yes. Motion carried.

121
 122 **D) Discussion, Consideration & Decision –Approval of Custodian Job Description**

123
 124 Ms. Martinez stated that the job description for Custodian has been completed and is awaiting Council
 125 approval. This position is 8 hours/week at \$15.00 per hour.

126
 127 Motion: Councilman Ortega
 128 Second: Councilman Gonzales

129
 130 Roll Call:

131
 132 Councilman Charlie Gonzales YES
 133 Councilman Brent Jaramillo YES
 134 Councilman John Ortega YES
 135 Councilwoman Louise Gallegos YES

136
 137 To approve the job description for the Custodian position. All voted yes. Motion carried.

138
 139 **VIII. FINANCIALS – Karen Shannon, Finance Director**

140
 141 Ms. Shannon gave the Governing Body a copy of the cash recap report. Ms. Shannon also requested to hold
 142 a Special Meeting to close the 4th Quarter and to approve the final budget by July 31st.

143
 144 **A) Approval of Out of State Travel**

145
 146 Ms. Shannon stated that Ms. Coleman has requested out of state travel to attend the 2019 Caselle Annual
 147 Conference in Las Vegas, Nevada. The amount of the trip and conference are provided for council
 148 consideration.

149
 150 Motion: Councilman Gonzales
 151 Second: Councilman Ortega

152
 153 Roll Call:

154
 155 Councilman Charlie Gonzales YES
 156 Councilman Brent Jaramillo YES
 157 Councilman John Ortega YES
 158 Councilwoman Louise Gallegos YES

159
 160 To approve the out of state travel for Ms. Dina Coleman. All voted yes. Motion carried.

161
 162 **IX. DISCUSSION ITEMS**

163 **A) Water and Sewer Ordinance #2015-141**

164 Mayor Gallegos requested this item be on the agenda so that we can decide when we can review this
 165 ordinance as well as review the rate study. Ms. Martinez requested the staff be present at this meeting to go
 166 over the items that they are finding difficult to follow and enforce; as well as all connection fees.
 167

168 Councilman Ortega asked how many residents have hooked up to the sewer on Cabresto and Abra since the
 169 sewer was put in. Ms. Martinez stated that she believes that only a couple of people have paid to connect.
 170 Councilman Ortega asked if there are any programs or grants that can assist people with the connection cost.
 171 Ms. Coleman stated that we can look into some services for assistance. Councilman Ortega requested a copy
 172 of the ordinance as well as the rate study.
 173

174 **B) Property Acquisition on North Kiowa Road**
 175

176 Mayor Gallegos stated that there are some property acquisitions that have been in question on North Kiowa
 177 Road when the road got re-aligned. He is requesting that staff work with legal counsel to get these properties
 178 in order. Councilman Gonzales agreed, this issue has been going on for years. Councilman Jaramillo stated
 179 it is going to be difficult. Mayor Gallegos stated that either way it needs to be resolved. Councilwoman
 180 Gallegos stated that we need to do whatever we can to get it cleaned up. It was decided to allow legal counsel
 181 to take a look at these properties and come up with a resolution.
 182

183 **X. MATTERS FROM MAYOR, COUNCIL AND ADMINISTRATIVE STAFF**
 184

185 Councilwoman Gallegos-

- 186
- 187 • There are a lot of complaints about Verizon's service. Councilman Jaramillo stated that Verizon is
 188 not on the tower it is Comnet putting out a signal that mirrors Verizon. He suggested letters be sent
 189 to Comnet from the Village as well as citizens. Mayor Gallegos state that our attorneys are talking
 190 with T-Mobile representatives.
- 191 • The Fishing Derby is on Saturday at Eagle Rock Lake. Ms. Coleman asked the Council if they
 192 would be available for a welcoming. Councilman Ortega committed to being there.
 193

194 Councilman Ortega-

- 195
- 196 • Vida Del Norte is planning a welcome home event at the VFW for the members who went to the
 197 conference in Dallas. He invited everyone to attend. Mayor Gallegos stated we can help with some
 198 refreshments, just let us know.
 199

200 Councilman Jaramillo –

- 201
- 202 • Inquired if we have the funding to fix the light poles that are down or the ones that are not working.
 203 Ms. Coleman stated that Council recommended that we wait until there are at least 5 lights to repair
 204 before we call someone in to fix them because of the cost. She stated that we will take a count of the
 205 ones that are out and go from there.
 206

207 Mayor Gallegos -

- 208
- 209 • There will be an EPA quarterly meeting on July 19th in the morning. It will be an update on the
 210 tailings project.
 211

212 Councilman Gonzales -

- 213
- 214 • Requested that anything that Chevron is doing that they put it in writing and maybe do a monthly
 215 report to us.
- 216 • The fire department all worked very well together today at the fire in Cerro. It seemed to run very
 217 smoothly.
 218

219 **XI. ADJOURNMENT**

220

221 Motion: Councilman Ortega

222 Second: Councilman Jaramillo

223

224 In Favor: All

225 Opposed: None

226

227 There being no further business to discuss, the meeting was adjourned at 6:57pm.

228

229

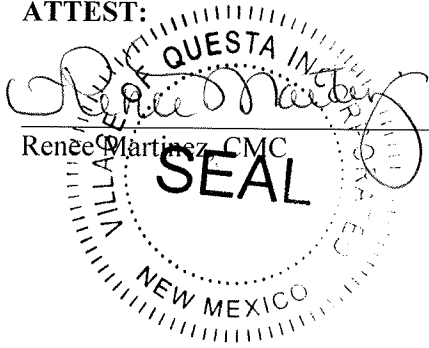
230 **ATTEST:**

231

232

233

234



APPROVED:

Mark Gallegos

 Mark Gallegos, Mayor