AGENDA
VILLAGE OF QUESTA
SPECIAL COUNCIL MEETING
TUESDAY, JULY 30, 2019
VILLAGE OF QUESTA COUNCIL CHAMBERS
2500 Old State Road 3
Questa, NM
6:00 P.M

~ NOTICE TO THE PUBLIC ~

Mayor Mark L. Gallegos
Mayor Pro-Tem Louise T. Gallegos
Councilmember Brent P. Jaramillo | Councilmember John A. Ortega | Councilmember Charlie I. Gonzales

I. CALL TO ORDER BY MAYOR MARK L. GALLEGOS

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF AGENDA

V. ACTION ITEMS
   A) Discussion, Consideration & Decision – Award of RFQ 2019-01 / Auditing Services

VI. FINANCIALS – Karen Shannon, Finance Director
   A) Discussion, Consideration & Decision – Internal BAR’s
   C) Discussion, Consideration & Decision – Resolution No. 2019-16 - FY2020 Final Budget Adoption

VII. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid of service to attend or participate in the hearing or meeting, please contact the Village Clerk at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Village Clerk at 575-586-0694 if a summary or other type of accessible format is needed.
VILLAGE OF QUESTA
SPECIAL MEETING MINUTES
TUESDAY, JULY 30, 2019
VILLAGE OF QUESTA COUNCIL CHAMBERS
6:00 PM

I. CALL TO ORDER BY MAYOR MARK L. GALLEGOS

Mayor Gallegos called the meeting to order at 6:06 pm.

II. ROLL CALL

Village Clerk Renee Martinez called roll where a quorum was present.

Those present were:

Councilman Charlie I. Gonzales
Councilman John Anthony Ortega
Councilwoman Louise T. Gallegos

Not Present:
Councilman Brent P. Jaramillo

III. PLEDGE OF ALLEGIANCE

Councilwoman Louise T. Gallegos led the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Motion: Councilman Gonzales
Second: Councilwoman Gallegos

Roll Call:

Councilman Charlie Gonzales  YES
Councilman John Ortega  YES
Councilwoman Louise Gallegos  YES

To approve the agenda as presented. All voted yes. Motion carried.

V. ACTION ITEMS

A) Discussion, Consideration & Decision – Award of RFQ 2019-01 / Auditing Services

Ms. Dina Coleman, Village CPO, informed the Council that the Village sent out an RFQ (request for quotes) to 13 audit firms, all approved by the Audit Rule. We received 3 respondents; 2 timely and 1 after our closeout. We are recommending to move forward with De’Aun Willoughby CPA, PC of Clovis, NM. The Village has the option to renew the contract every year for up to 4 years or go out for quotes. Councilman Gonzales asked what the cost will be. Ms. Coleman stated that the cost is $23,040.94.

Motion: Councilman Ortega
Second: Councilman Gonzales

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Roll Call:

Councilman Charlie Gonzales        YES
Councilman John Ortega              YES
Councilwoman Louise Gallegos        YES

To approve the award of RFQ 2019-01 for auditing services to De'Aun Willoughby CPA. All voted yes. Motion carried.

VI. FINANCIALS – Karen Shannon, Finance Director

A) Discussion, Consideration & Decision – Internal BAR’s

Ms. Shannon presented the Internal BAR’s. There were no questions.

Motion: Councilwoman Louise Gallegos
Second: Councilman Ortega

Roll Call:

Councilman Charlie Gonzales        YES
Councilman John Ortega              YES
Councilwoman Louise Gallegos        YES

To approve the Internal BAR’s as presented. All voted yes. Motion carried.


Ms. Shannon stated that all of the funds are balanced and positive or with a zero balance.

Motion: Councilman Gonzales
Second: Councilwoman Gallegos

Roll Call:

Councilman John Ortega              YES
Councilwoman Louise Gallegos        YES
Councilman Charlie Gonzales         YES

To approve Resolution No. 2019-15 – FY2019 4th Quarter Report. All voted yes. Motion carried.

C) Discussion, Consideration & Decision – Resolution No. 2019-16 - FY2020 Final Budget Adoption

Ms. Shannon stated that she took the ending balances from FYE 2019 and entered them into the budget that was previously approved back in May.

The following necessary adjustments were made:

1. A transfer to cover the GO Bond expenditures in Fund 218
2. Voided 2 checks in which money was not received until Monday.
3. Rental Enterprise for the Business Park were increased so we would not be over budget.

Ms. Shannon suggested that we really try and build our cash balance.

Motion: Councilwoman Gallegos
Second: Councilman Gonzales

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Councilwoman Louise Gallegos    YES
Councilman Charlie Gonzales      YES
Councilman John Ortega           NO

Mayor Gallegos stated that a majority of the Council, which is 3 votes, is needed to pass a Resolution. Mayor Gallegos stated that Councilman Ortega has been adamant about not voting yes to pass the budget until we have an Administrator in place. Mayor stated that we can further the conversation and see where it goes in order to get it resolved or if we are not able to resolve this we will not be able to turn in the budget in on time. Mayor Gallegos asked Councilman Ortega if he had any comments.

Councilman Ortega stated that it is not about Ms. Martinez being the Administrator, he has 100% confidence in her ability. He stated that he cannot pass a budget where money is approved for one thing and being spent elsewhere; he does not even know where or how it’s being paid.

A discussion was held regarding the Administrator pay and how it was distributed.

Councilwoman Gallegos stated that she believes that bringing in a new Administrator at this point, with all the projects that are going on, would not be a good idea. Councilman Gonzales stated that he has a problem with us not approving the budget. Mayor Gallegos asked Councilman Ortega if he would consider changing his NO vote to a YES vote; or if not, so we can adjourn. Councilman Ortega asked if we could have an Executive Session in regards to Personnel Matters.

A motion to amend his original motion of the approval of the agenda to add Executive Session was made by Councilman Gonzales. Seconded by Councilman Ortega.

Roll Call:

Councilwoman Louise Gallegos    YES
Councilman Charlie Gonzales      YES
Councilman John Ortega           YES

To approve the addition of Executive Session to the agenda. All voted yes. Motion carried.

VII. EXECUTIVE SESSION

1) Limited Personnel Matters (§10-15-1(H) (2))

Mayor Gallegos stated that the Governing Body will go into Executive Session to discuss only the item listed.

Councilman Gonzales requested calling our Attorney.

The Governing Body entered into Executive Session at 6:33pm.

A motion was made to reconvene from Executive Session at 6:58pm by Councilman Ortega, seconded by Councilwoman Gallegos.

Roll Call:

Councilman John Ortega           YES
Councilman Charlie Gonzales      YES
Mayor Pro-Tem Louise Gallegos    YES

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Mayor Gallegos stated that only the Executive Session Item regarding Limited Personnel Matters - (§10-15-1(H)(2)) were discussed.

Councilwoman Gallegos asked to rescind her motion regarding the approval of item VI.C. Councilman Gonzales concurred regarding his second. The Council made the decision to vote once again on item VI.C.

VI. FINANCIALS – Karen Shannon, Finance Director

C) Discussion, Consideration & Decision – Resolution No. 2019-16 - FY2020 Final Budget Adoption

Councilman John Ortega motioned to approve Resolution No. 2019-16 - FY2020 Final Budget Adoption; with the condition that we will have a mid-fiscal year review on the progress of the projects and general operations of the Village. The motion was seconded by Councilman Gonzales.

Roll Call:

 cre:\n Councilman John Ortega YES
 Councilman Charlie Gonzales YES
 Councilwoman Louise Gallegos YES

To approve Resolution No. 2019-16 – FY2020 Final Budget Adoption. All voted yes. Motion carried.

Councilman Ortega requested that before we adjourn that we say a prayer for Councilman Jaramillo for his recovery. Councilwoman Gallegos led the Governing Body in prayer.

VII. ADJOURNMENT

Motion: Councilwoman Gallegos
Second: Councilman Gonzales

In Favor: All
Opposed: None

There being no further business to discuss, the meeting was adjourned at 7:04pm.

ATTEST:

Renee Martinez, CMC

APPROVED:

Mark Gallegos, Mayor

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