



AGENDA

VILLAGE OF QUESTA

SPECIAL COUNCIL MEETING

TUESDAY, JULY 30, 2019

VILLAGE OF QUESTA COUNCIL CHAMBERS

2500 Old State Road 3

Questa, NM

6:00 P.M

~ NOTICE TO THE PUBLIC ~

Mayor Mark L. Gallegos

Mayor Pro-Tem Louise T. Gallegos

Councilmember Brent P. Jaramillo | Councilmember John A. Ortega | Councilmember Charlie I. Gonzales

I. CALL TO ORDER BY MAYOR MARK L. GALLEGOS

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF AGENDA

V. ACTION ITEMS

A) Discussion, Consideration & Decision –Award of RFQ 2019-01 / Auditing Services

VI. FINANCIALS – Karen Shannon, Finance Director

A) Discussion, Consideration & Decision – Internal BAR's

B) Discussion, Consideration & Decision – Resolution No. 2019-15 – FY2019 4th Quarter Report

C) Discussion, Consideration & Decision – Resolution No. 2019-16 - FY2020 Final Budget Adoption

VII. ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid of service to attend or participate in the hearing or meeting, please contact the Village Clerk at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Village Clerk at 575-586-0694 if a summary or other type of accessible format is needed.

1 **VILLAGE OF QUESTA**
 2 **SPECIAL MEETING MINUTES**
 3 **TUESDAY, JULY 30, 2019**
 4 **VILLAGE OF QUESTA COUNCIL CHAMBERS**
 5 **6:00PM**

6
7
8 **I. CALL TO ORDER BY MAYOR MARK L. GALLEGOS**
9

10 Mayor Gallegos called the meeting to order at 6:06 pm.
11

12 **II. ROLL CALL**
13

14 Village Clerk Renee Martinez called roll where a quorum was present.
15

16 Those present were:
17

18 Councilman Charlie I. Gonzales
19 Councilman John Anthony Ortega
20 Councilwoman Louise T. Gallegos
21

22 Not Present:

23 Councilman Brent P. Jaramillo
24
25

26 **III. PLEDGE OF ALLEGIANCE**
27

28 Councilwoman Louise T. Gallegos led the Pledge of Allegiance.
29

30 **IV. APPROVAL OF AGENDA**
31

32 Motion: Councilman Gonzales
33 Second: Councilwoman Gallegos
34

35 Roll Call:

36
37 Councilman Charlie Gonzales YES
38 Councilman John Ortega YES
39 Councilwoman Louise Gallegos YES
40

41 To approve the agenda as presented. All voted yes. Motion carried.
42

43 **V. ACTION ITEMS**
44

45 **A) Discussion, Consideration & Decision –Award of RFQ 2019-01 / Auditing Services**
46

47 Ms. Dina Coleman, Village CPO, informed the Council that the Village sent out an RFQ (request for quotes)
48 to 13 audit firms, all approved by the Audit Rule. We received 3 respondents; 2 timely and 1 after our
49 closeout. We are recommending to move forward with De'Aun Willoughby CPA, PC of Clovis, NM. The
50 Village has the option to renew the contract every year for up to 4 years or go out for quotes. Councilman
51 Gonzales asked what the cost will be. Ms. Coleman stated that the cost is \$23,040.94.
52

53 Motion: Councilman Ortega
54 Second: Councilman Gonzales

55 Roll Call:

56
57 Councilman Charlie Gonzales YES
58 Councilman John Ortega YES
59 Councilwoman Louise Gallegos YES

60
61 To approve the award of RFQ 2019-01 for auditing services to De'Aun Willoughby CPA. All voted yes.
62 Motion carried.

63

64 VI. **FINANCIALS** – Karen Shannon, Finance Director

65

66 A) Discussion, Consideration & Decision – Internal BAR's

67

68 Ms. Shannon presented the Internal BAR's. There were no questions.

69

70 Motion: Councilwoman Louise Gallegos

71 Second: Councilman Ortega

72

73 Roll Call:

74

75 Councilman Charlie Gonzales YES
76 Councilman John Ortega YES
77 Councilwoman Louise Gallegos YES

78

79 To approve the Internal BAR's as presented. All voted yes. Motion carried.

80

81 B) Discussion, Consideration & Decision – Resolution No. 2019-15 – FY2019 4th Quarter Report

82

83 Ms. Shannon stated that all of the funds are balanced and positive or with a zero balance.

84

85 Motion: Councilman Gonzales

86 Second: Councilwoman Gallegos

87

88 Roll Call:

89

90 Councilman John Ortega YES
91 Councilwoman Louise Gallegos YES
92 Councilman Charlie Gonzales YES

93

94 To approve Resolution No. 2019-15 – FY2019 4th Quarter Report. All voted yes. Motion carried.

95

96 C) Discussion, Consideration & Decision – Resolution No. 2019-16 - FY2020 Final Budget Adoption

97

98 Ms. Shannon stated that she took the ending balances from FYE 2019 and entered them into the budget that
99 was previously approved back in May.

100

101 The following necessary adjustments were made:

- 102 1. A transfer to cover the GO Bond expenditures in Fund 218
103 2. Voided 2 checks in which money was not received until Monday.
104 3. Rental Enterprise for the Business Park were increased so we would not be over budget.

105

106 Ms. Shannon suggested that we really try and build our cash balance.

107

108 Motion: Councilwoman Gallegos

109 Second: Councilman Gonzales

110

111 Roll Call:

112

113 Councilwoman Louise Gallegos YES

114 Councilman Charlie Gonzales YES

115 Councilman John Ortega NO

116

117 Mayor Gallegos stated that a majority of the Council, which is 3 votes, is needed to pass a Resolution. Mayor
118 Gallegos stated that Councilman Ortega has been adamant about not voting yes to pass the budget until we
119 have an Administrator in place. Mayor stated that we can further the conversation and see where it goes in
120 order to get it resolved or if we are not able to resolve this we will not be able to turn in the budget in on
121 time. Mayor Gallegos asked Councilman Ortega if he had any comments.

122

123 Councilman Ortega stated that it is not about Ms. Martinez being the Administrator, he has 100% confidence
124 in her ability. He stated that he cannot pass a budget where money is approved for one thing and being spent
125 elsewhere; he does not even know where or how it's being paid.

126

127 A discussion was held regarding the Administrator pay and how it was distributed.

128

129 Councilwoman Gallegos stated that she believes that bringing in a new Administrator at this point, with all
130 the projects that are going on, would not be a good idea. Councilman Gonzales stated that he has a problem
131 with us not approving the budget. Mayor Gallegos asked Councilman Ortega if he would consider changing
132 his NO vote to a YES vote; or if not, so we can adjourn. Councilman Ortega asked if we could have an
133 Executive Session in regards to Personnel Matters.

134

135 A motion to amend his original motion of the approval of the agenda to add Executive Session was made by
136 Councilman Gonzales. Seconded by Councilman Ortega.

137

138 Roll Call:

139

140 Councilwoman Louise Gallegos YES

141 Councilman Charlie Gonzales YES

142 Councilman John Ortega YES

143

144 To approve the addition of Executive Session to the agenda. All voted yes. Motion carried.

145

146 VII. **EXECUTIVE SESSION**

147

148 1) Limited Personnel Matters (§10-15-1(H) (2))

149

150 Mayor Gallegos stated that the Governing Body will go into Executive Session to discuss only the item
151 listed.

152

153 Councilman Gonzales requested calling our Attorney.

154

155 The Governing Body entered into Executive Session at 6:33pm.

156

157 A motion was made to reconvene from Executive Session at 6:58pm by Councilman Ortega, seconded by
158 Councilwoman Gallegos.

159

160 Roll Call:

161

162 Councilman John Ortega YES

163 Councilman Charlie Gonzales YES

164 Mayor Pro-Tem Louise Gallegos YES

165

166 Mayor Gallegos stated that only the Executive Session Item regarding Limited Personnel Matters - (§10-15-
167 1(H) (2)) were discussed.

168
169 Councilwoman Gallegos asked to rescind her motion regarding the approval of item VI.C. Councilman
170 Gonzales concurred regarding his second. The Council made the decision to vote once again on item VI.
171 C.

172
173 VI. **FINANCIALS** – Karen Shannon, Finance Director
174

175 C) Discussion, Consideration & Decision – Resolution No. 2019-16 - FY2020 Final Budget Adoption
176

177 Councilman John Ortega motioned to approve Resolution No. 2019-16 - FY2020 Final Budget Adoption;
178 with the condition that we will have a mid-fiscal year review on the progress of the projects and general
179 operations of the Village. The motion was seconded by Councilman Gonzales.

180
181 Roll Call:

182
183 Councilman John Ortega YES
184 Councilman Charlie Gonzales YES
185 Councilwoman Louise Gallegos YES
186

187 To approve Resolution No. 2019-16 – FY2020 Final Budget Adoption. All voted yes. Motion carried.
188

189 Councilman Ortega requested that before we adjourn that we say a prayer for Councilman Jaramillo for his
190 recovery. Councilwoman Gallegos led the Governing Body in prayer.

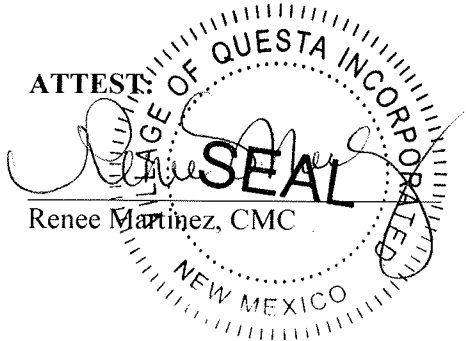
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192 VII. **ADJOURNMENT**
193

194 Motion: Councilwoman Gallegos
195 Second: Councilman Gonzales
196

197 In Favor: All
198 Opposed: None
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200 There being no further business to discuss, the meeting was adjourned at 7:04pm.
201

202
203 ATTEST:



204
205
206
207 Renee Martinez, CMC

APPROVED:

Mark Gallegos, Mayor