



**AGENDA**  
**VILLAGE OF QUESTA**  
**REGULAR COUNCIL MEETING**  
**TUESDAY, SEPTEMBER 10, 2019**  
**VILLAGE OF QUESTA COUNCIL CHAMBERS**  
**2500 Old State Road 3**  
**Questa, NM**  
**6:00 P.M**

~ NOTICE TO THE PUBLIC ~

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Mayor Mark L. Gallegos  
Mayor Pro-Tem Louise T. Gallegos  
Councilmember Brent P. Jaramillo | Councilmember John A. Ortega | Councilmember Charlie I. Gonzales

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- I. **CALL TO ORDER BY MAYOR MARK L. GALLEGOS**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **APPROVAL OF AGENDA**
- V. **APPROVAL OF MINUTES** – 1) August 13, 2019 2) August 20, 2019
- VI. **PRESENTATIONS**
  - A) Update on US Capitol Christmas Tree– Mr. Ricardo Martinez, District Ranger, Carson National Forest
  - B) Update on Business Park Project and Cabresto Waterline Project – WH Pacific
- VII. **PUBLIC COMMENTS** - *(It is the policy of the Governing Body to accept public comment. Because your particular issue is not on the agenda the Governing Body cannot respond immediately, but may direct staff to address issues at a future Council Meeting. Public comments are limited to a maximum of three minutes.)*
- VIII. **DISCUSSION ITEMS**
  - A) Review of Ordinance No. 2015-141 Water/Sewer Ordinance – Ms. Nadine Herrera, Utilities Clerk
- IX. **ACTION ITEMS**
  - A) Discussion, Consideration & Decision – Approval of Property Liens
  - B) Discussion, Consideration & Decision –Records Destruction – Council Approval
  - C) Discussion, Consideration & Decision –Resolution No. 2019-18 – NM Finance Authority Grant
  - D) Discussion, Consideration & Decision –Resolution No. 2019-19 – Airport AIP Project Grant Agreement
- X. **FINANCIALS** – Karen Shannon, Finance Director
  - A) Request of Out of State Travel – EMS Department
  - B) Review of FY 2020 Final Budget
  - C) Review of July 2019 Financials
- XI. **MATTERS /UPDATES FROM ATTORNEY**
- XII. **MATTERS FROM MAYOR, COUNCIL AND ADMINISTRATIVE STAFF**
- XIII. **ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid of service to attend or participate in the hearing or meeting, please contact the Village Clerk at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Village Clerk at 575-586-0694 if a summary or other type of accessible format is needed.

**VILLAGE OF QUESTA  
REGULAR MEETING MINUTES  
TUESDAY, SEPTEMBER 10, 2019  
VILLAGE OF QUESTA COUNCIL CHAMBERS  
6:00PM**

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**I. CALL TO ORDER BY MAYOR MARK L. GALLEGOS**

Called to order at 6:09pm.

**II. ROLL CALL**

Village Clerk Renee Martinez called roll where a quorum was present.

Those present were:

Councilman Charlie I. Gonzales

Councilwoman Louise T. Gallegos

Councilman Brent P. Jaramillo

Not Present:

Councilman John Anthony Ortega

**III. PLEDGE OF ALLEGIANCE**

Councilman Gonzales led the Pledge of Allegiance.

**IV. APPROVAL OF AGENDA**

Motion: Councilwoman Gallegos

Second: Councilman Gonzales

Roll Call:

Councilman Charlie Gonzales	YES
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Councilwoman Louise Gallegos	YES
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Councilman Brent Jaramillo	YES
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To approve the agenda as presented. All voted yes. Motion carried.

**V. APPROVAL OF MINUTES –**

1) August 13, 2019

Motion: Councilwoman Gallegos

Second: Councilman Gonzales

Roll Call:

Councilman Charlie Gonzales	YES
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Councilwoman Louise Gallegos	YES
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Councilman Brent Jaramillo	YES
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To approve the August 13, 2019 minutes as presented. All voted yes. Motion carried.

2) August 20, 2019

Motion: Councilwoman Gallegos

Second: Councilman Gonzales

To approve the August 20, 2019 minutes as presented. All voted yes. Motion carried.

## VI. PRESENTATIONS

A) Update on US Capitol Christmas Tree— Mr. Ricardo Martinez, District Ranger, Carson National Forest

Mr. Ricardo Martinez updated on the following:

1. A magnificent 60ft Colorado blue spruce has been selected in the vicinity of Red River in the Carson National Forest. Cutting ceremony will be November 6<sup>th</sup>; it will take about 4 or 5 days to package it.
2. The cross country tour will begin in Questa on Veteran's Day. It will continue to Red River, over Bobcat Pass to Eagle Nest for a visit with the schools. It will continue up to the Vietnam Memorial in Angel Fire for a photo op and concluding the day in Taos. The goal is to get through all the districts within the Carson National Forest as well as each National Forest. There will be an event in Santa Fe with the Governor. Last stop in NM will be in Alamogordo and then on to El Paso, San Antonio and into Louisiana; over to Atlanta and on to Washington, DC. There will be 29 stops across the country in the course of 14 days. It will be delivered to the US Capitol on November 25<sup>th</sup>.
3. One of the themes of this celebration is Smokey's 75<sup>th</sup> birthday.
4. 70 companion trees will be going along with the tree.
5. They will support the Village of Questa in any way with the kickoff celebration which will be held about 10:00am on November 11<sup>th</sup>. Because it is a holiday, we want to make sure the Veterans are also celebrated front and center.
6. The rig that will be transporting is about 100 feet long total with an 80 foot trailer. Kenworth is one of the sponsors and they always donate an off the line semi for this event.

Councilwoman Gallegos asked when the ceremony will be held in Washington. Mr. Martinez stated that the tree lighting ceremony will be held on Wednesday, December 4<sup>th</sup>.

Mr. Martinez also stated that they were beyond their goal with the ornaments; last count was at 10,300 ornaments. He also stated that he would be back as the event draws closer to give the Council another update.

B) Update on Business Park Project and Cabresto Waterline Project – WH Pacific

Mr. Barry Roth updated the Council on the Business Park Project. He presented the finalized plans and specs. The plans need to be reviewed by the NMED as well as CDBG. The plans will be electronically available on their website. He stated that if the Village has any contractors that are interested in the project they can access them on their website. They are waiting on the approval from the funding agencies to move forward. Councilman Gonzales thanked Mr. Gabe Cisneros and Mayor Gallegos for all of their work on this project.

Ms. Karen Menne-Jacobsen updated the Council on the Cabresto Waterline Project. She stated that they should have a design within a couple of months for review. There were a couple of obstacles. It is not a super complex project but the road is very narrow. Mayor Gallegos stated that he feels comfortable breaking ground in April. Staff is making sure we are hitting all the benchmarks so we are able to apply for CDBG again next year.

VII. PUBLIC COMMENTS - *(It is the policy of the Governing Body to accept public comment. Because your particular issue is not on the agenda the Governing Body cannot respond immediately, but may*

*direct staff to address issues at a future Council Meeting. Public comments are limited to a maximum of three minutes.)*

There were no public comments.

# **VIII. DISCUSSION ITEMS**

## **A) Review of Ordinance No. 2015-141 Water/Sewer Ordinance – Ms. Nadine Herrera, Utilities Clerk**

Ms. Herrera went over the following items that she feels need to be addressed:

- Page 5, Section 6B-4 – Requested that the lot, block or tract numbers be removed and we request a copy of the deed. Attorney Chris DeFillippo stated that would should keep it as it reads and add ‘by providing a copy of the deed.’
- Page 12, Section 8D - Disconnect and Reconnect Fees – Requested that fees should be higher for weekend, after hours and holidays. A discussion was held regarding the fees cover the costs of the overtime for public works employees. Attorney Chris DeFillippo suggested the customer give a notice when they want their water on. A discussion was held regarding possible fee amounts.
- Page 16, Section 103-III- Bulk Water rates need to be updated and reflect the tax of 5%.
- A discussion was held regarding a new connection fee or application fee for new customers.
- Rental/landlord agreements are not clear. Who is responsible party? Who is the customer?
- Page 16 - Monthly sewer charges were discussed and Ms. Herrera thought the sewer charges should be more comparable to water. A discussion was held.
- Vacant properties and sewer costs. Is there an option to cap their sewer so they don’t have to pay the monthly fee in regards to the sewer bonds? It was discussed that the bond fee was rated by the amount of the connections. Each property needs to pay their share. After the bonds are payed off in two years, we can make the decision of possibly no fee to vacant properties or unoccupied homes.
- Page 18 Section 12A – Property owner and customer needs to be clear. Mr. DeFillippo recommended taking out this language and making the property owner responsible.

Mayor Gallegos thanked Ms. Herrera.

# **IX. ACTION ITEMS**

## **A) Discussion, Consideration & Decision – Approval of Property Liens**

Ms. Herrera presented a list of unpaid accounts by utility customers that are still on the books. She stated that she has sent out the required letters to all 9 customers and received only 3 responses. She is asking the Council to approve her to move forward with placing liens on their properties.

Motion: Councilwoman Gallegos

Second: Councilman Gonzales

Roll Call:

Councilman Charlie Gonzales YES

Councilwoman Louise Gallegos YES

Councilman Brent Jaramillo YES

To approve the property liens as presented. All voted yes. Motion carried.

## **B) Discussion, Consideration & Decision –Records Destruction – Council Approval**

Ms. Martinez stated that the requested records are daily utility reports that run from 2012-2015. They are ready to be destroyed per our records destruction schedule.

Motion: Councilman Gonzales  
Second: Councilwoman Gallegos

Roll Call:

Councilman Charlie Gonzales	YES
Councilman Brent Jaramillo	YES
Councilwoman Louise Gallegos	YES

To approve the Records Destruction. All voted yes. Motion carried.

**A) Discussion, Consideration & Decision –Resolution No. 2019-18 – NM Finance Authority Grant**

Ms. Martinez stated that this grant in the amount of \$49,990.56 is for the Preliminary Engineering Report completed by Souder Miller in regards to the Waste Water Treatment plant. It is a full grant with no match required by the Village. This Resolution is a requirement of the grant.

Motion: Councilwoman Gallegos  
Second: Councilman Gonzales

Roll Call:

Councilman Charlie Gonzales	YES
Councilman Brent Jaramillo	YES
Councilwoman Louise Gallegos	YES

To approve Resolution No. 2019-18 – NM Finance Authority Grant. All voted yes. Motion carried.

**B) Discussion, Consideration & Decision –Resolution No. 2019-19 – Airport AIP Project Grant Agreement**

Motion: Councilman Gonzales  
Second: Councilwoman Gallegos

Roll Call:

Councilman Charlie Gonzales	YES
Councilman Brent Jaramillo	YES
Councilwoman Louise Gallegos	YES

To approve Resolution No. 2019-19 – NM Airport AIP Project Grant Agreement. All voted yes. Motion carried.

**X. FINANCIALS – Karen Shannon, Finance Director**

**A) Request of Out of State Travel – EMS Department**

Motion: Councilman Gonzales

Second: Councilwoman Gallegos

Roll Call:

Councilman Charlie Gonzales YES

Councilwoman Louise Gallegos YES

To approve the requested out of state travel. All voted yes. Motion carried

**B) Review of FY 2020 Final Budget**

Ms. Shannon stated that the budget was approved by the state and entered into our software system.

**C) Review of July 2019 Financials**

There were no questions.

**D) Discussion, Consideration & Decision –Resolution No. 2019-18 – NM Finance Authority Grant**

**XI. MATTERS /UPDATES FROM ATTORNEY**

Mr. Chris DeFillippo updated the Council on the following:

- The 40 year water plan funding should be accepted in the next week and we will begin the development stages.
- A Geo-Technical meeting will be scheduled in October with Dr. Deb Miller regarding the site review of the tailings.

**XII. MATTERS FROM MAYOR, COUNCIL AND ADMINISTRATIVE STAFF**

Councilman Gonzales:

- Would like the Village to do something for the emergency services from County, State Police, EMS and Questa to thank them for putting their life on the line. Mayor Gallegos suggested maybe having an emergency services appreciation day on Homecoming day. Maybe a breakfast or lunch.
- Would like to see Dr. Miller get involved in the Embargo Road issue as well as a waste water treatment plant and annexation.

Councilwoman Gallegos:

- Tomorrow is 911 – reminder to fly flags at half-staff.
- Requested a picture of former Mayor Lawrence Gallegos be placed on the wall with the other Questa Mayors. She believes it is important because he was a man of the people.
- Melinda at CAV called and inquired about the \$2,500.00 payment to CAV that was promised to them that was supposed to be paid out of the judicial budget. Ms. Shannon stated she will look into it. The Attorney will also look into an agreement that can be drawn up between the Village and CAV for this annual request.
- Launch party for the trail is scheduled for Saturday, September 21<sup>st</sup>.
- Thanked the staff for all their hard work.

Mayor Gallegos:

- Would like TME to come give an update or send a letter regarding their operations.
- Goulder and Associates would like to assist the Village in maintaining the Molycorp Miner Memorial Field in order to promote family events etc. They will make a proposal soon regarding a possible partnership.

- Mayor asked the Council to let Ms. Shannon know when they will be leaving to DC in December so she can start making the arrangements.

### XIII. ADJOURNMENT

Motion: Councilwoman Gallegos

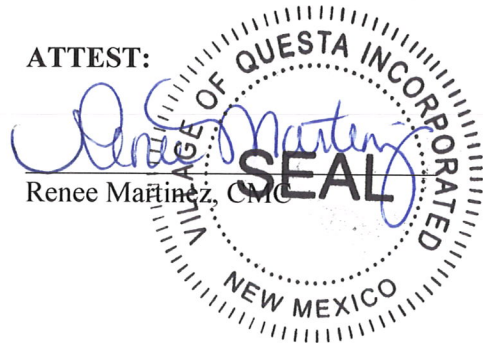
Second: Councilman Gonzales

In Favor: All

Opposed: None

There being no further business to discuss, the meeting was adjourned at 8:37pm.

ATTEST:



APPROVED:

  
Mark Gallegos, Mayor