



AGENDA

VILLAGE OF QUESTA
REGULAR COUNCIL MEETING
TUESDAY, JUNE 25, 2019
VILLAGE OF QUESTA COUNCIL CHAMBERS
2500 Old State Road 3
Questa, NM
6:00 P.M

~ NOTICE TO THE PUBLIC ~

Mayor Mark L. Gallegos
Mayor Pro-Tem Louise T. Gallegos
Councilmember Brent P. Jaramillo | Councilmember John A. Ortega | Councilmember Charlie I. Gonzales

- I. CALL TO ORDER BY MAYOR MARK L. GALLEGOS
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES – 1) Regular Meeting, May 28, 2019
2) Regular Meeting, June 11, 2019
- VI. PUBLIC COMMENTS - *(It is the policy of the Governing Body to accept public comment. Because your particular issue is not on the agenda the Governing Body cannot respond immediately, but may direct staff to address issues at a future Council Meeting. Public comments are limited to a maximum of three minutes.)*
- VII. PRESENTATIONS
 - A) Introduction and Oath of Office for newly hired part-time Police Officer
 - B) Armstrong Airport Consultants - Questa Municipal Airport Update
 - C) WHPacific, Inc. - Project(s) Update
- VIII. ACTION ITEMS
 - A) Discussion, Consideration & Decision – Amendment One to the General Legal Services Contract #03-2018 with Robles, Rael & Anaya P.C
 - B) Discussion, Consideration & Decision – Amendment One to the Legal Oversight to Chevron Mining Operations & Economic Development Services Contract #04-2018 with Robles, Rael & Anaya P.C
 - C) Discussion, Consideration & Decision – Amendment One to the Geotechnical Engineering Consulting & Oversight Services Contract #05-2018 with Miller Geotechnical Consultants
 - D) Discussion, Consideration & Decision – Amendment One to the Information Technology (IT) Services Contract #02-2018 with Ambitions Consulting Group
 - E) Discussion, Consideration & Decision – Amendment One to the Lobbying Services Contract #07-2018 with Universal Professional Services
 - F) Discussion, Consideration & Decision - North Central Regional Transit District Director and Alternate
 - G) Discussion, Consideration & Decision – Determination/Recommendation of Village of Questa entering into a cooperative agreement contract with CES & Living Design Group for Library Expansion Project
 - H) Discussion, Consideration & Decision – Resolution No. 2019-10 – Authorizing participation in the Municipal Arterial Program (MAP), administered by the NMDOT and authorization for Mayor Gallegos to sign grant agreement

1 **VILLAGE OF QUESTA**
 2 **REGULAR MEETING MINUTES**
 3 **TUESDAY, JUNE 25, 2019**
 4 **VILLAGE OF QUESTA COUNCIL CHAMBERS**
 5 **6:00PM**

6
 7 I. **CALL TO ORDER BY MAYOR MARK L. GALLEGOS**

8 Mayor Gallegos called the meeting to order at 6:05 pm.

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 10 II. **ROLL CALL**

11 Village Clerk Renee Martinez called roll where a quorum was present.

12
 13 Those present were:

- 14 Councilman Charlie I. Gonzales
- 15 Councilman John Anthony Ortega
- 16 Councilwoman Louise T. Gallegos arrived at 6:09pm

17
 18 Not Present

- 19 Councilman Brent P. Jaramillo

20
 21 III. **PLEDGE OF ALLEGIANCE**

22 Attorney Marcus Rael led the Pledge of Allegiance.

23
 24 IV. **APPROVAL OF AGENDA**

25 Councilman Ortega asked that Item VIII.-G be moved up to VIII.-A.

- 26
- 27 Motion: Councilman Ortega
- 28 Second: Councilman Gonzales

- 29
- 30 In Favor: All
- 31 Opposed: None

32
 33 To approve the agenda as amended. All voted yes. Motion carried.

34
 35 V. **APPROVAL OF MINUTES –**

36
 37 1) Regular Meeting, May 28, 2019

- 38
- 39 Motion: Councilman Gonzales
- 40 Second: Councilman Ortega

- 41
- 42 In Favor: All
- 43 Opposed: None

44
 45 To approve the May 28, 2019 meeting minutes as presented. All voted yes. Motion carried.

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 47 2) Regular Meeting, June 11, 2019

- 48
- 49 Motion: Councilman Ortega
- 50 Second: Councilman Gonzales

- 51
- 52 In Favor: All

53 Opposed: None

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55 To approve the June 11, 2019 meeting minutes as presented. All voted yes. Motion carried.

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57 VI. **PUBLIC COMMENTS** - *(It is the policy of the Governing Body to accept public comment. Because*
58 *your particular issue is not on the agenda the Governing Body cannot respond immediately, but may*
59 *direct staff to address issues at a future Council Meeting. Public comments are limited to a maximum*
60 *of three minutes.)*

61

62 There were no public comments.
63 *(Councilwoman Gallegos arrived at this time.)*

64

65 VII. **PRESENTATIONS**

66 A) Introduction and Oath of Office for newly hired part-time Police Officer

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68 Chief of Police Nicolas Lamendola stated that before he introduces the new officer, he and Sergeant Zachary
69 Garcia would like to acknowledge and present Officer Waylon Brown with a Certificate of Appreciation and
70 a patch for his bravery during a call he responded to in May.

71

72 Chief Lamendola introduced Officer Miguel Rodriguez. He will be employed part-time with the department.
73 Alternate Judge Dina Coleman administered the Oath of Office to Officer Rodriguez. Mayor Gallegos and
74 the Village Council welcomed Officer Rodriguez to the Village of Questa. Officer Rodriguez thanked the
75 Governing Body and Chief Lamendola for this opportunity.

76

77 B) Armstrong Airport Consultants - Questa Municipal Airport Update

78 Mr. Tim Archibeque informed the Governing Body that they met with representatives from the FAA and
79 Federal and State funding agencies to review the CIP. Currently they are working on the pavement
80 maintenance project for the runway which will be funded by the FAA, State Aviation and a local match. He
81 stated that they have gone out to bid on this project and there will be a pre-bid meeting on July 3rd and a bid
82 opening on July 9th. The FAA will pay 90% of the cost of the project and the Village will be paying about
83 1% of the cost. They are also looking into procuring some funding for a much needed multi-purpose utility
84 tractor to mow, sweep and for snow removal at the airport.

85

86 C) WHPacific, Inc. - Project(s) Update

87 Mr. Rick Beltramo informed the Governing Body that the plans are fairly completed for the Business Park.
88 A traffic study will need to be completed; the environmental study is in review.

89

90 A discussion was held regarding access roads and how they would affect a future fire department at the
91 location. A request was made by Council to see the plans and phases of the business park.

92

93 VIII. **ACTION ITEMS**

94

95 A) Discussion, Consideration & Decision – Determination/Recommendation of Village of Questa
96 entering into a cooperative agreement contract with CES & Living Design Group for Library
97 Expansion Project

98

99 Village CPO, Ms. Coleman was available for questions. There was no discussion.

100

101 Motion: Councilman Gonzales
102 Second: Councilwoman Gallegos

103

104 Roll Call:

105

106 Councilman Charlie Gonzales YES

107 Councilman John Ortega YES

108 Councilwoman Louise Gallegos YES

109

110 To approve the recommendation of Village of Questa entering into a cooperative agreement contract with
111 CES & Living Design Group for Library Expansion Project. All voted yes. Motion carried.

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113 **B) Discussion, Consideration & Decision – Amendment One to the General Legal Services Contract**
114 **#03-2018 with Robles, Rael & Anaya P.C.**

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116 Village CPO, Ms. Coleman was available for questions. There was no discussion.

117

118 Motion: Councilwoman Gallegos

119 Second: Councilman Gonzales

120

121 Roll Call:

122

123 Councilman Charlie Gonzales YES

124 Councilman John Ortega YES

125 Councilwoman Louise Gallegos YES

126

127 To approve Amendment One to the General Legal Services Contract #03-2018 with Robles, Rael & Anaya
128 P.C. All voted yes. Motion carried.

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130 **C) Discussion, Consideration & Decision – Amendment One to the Legal Oversight to Chevron Mining**
131 **Operations & Economic Development Services Contract #04-2018 with Robles, Rael & Anaya P.C**

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133 Village CPO, Ms. Coleman was available for questions. There was no discussion.

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135 Motion: Councilman Gonzales

136 Second: Councilwoman Gallegos

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138 Roll Call:

139 Councilman Charlie Gonzales YES

140 Councilman John Ortega YES

141 Councilwoman Louise Gallegos YES

142

143 To approve Amendment One to the Legal Oversight to Chevron Mining Operations & Economic
144 Development Services Contract #04-2018 with Robles, Rael & Anaya P.C. All voted yes. Motion carried.

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146 **D) Discussion, Consideration & Decision – Amendment One to the Geotechnical Engineering**
147 **Consulting & Oversight Services Contract #05-2018 with Miller Geotechnical Consultants**

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149 Village CPO, Ms. Coleman was available for questions. There was no discussion.

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151 Motion: Councilwoman Gallegos

152 Second: Councilman Ortega

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154 Roll Call:

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156 Councilman Charlie Gonzales YES

157 Councilman John Ortega YES

158 Councilwoman Louise Gallegos YES

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160 To approve Amendment One to the Geotechnical Engineering Consulting & Oversight Services Contract
161 #05-2018 with Miller Geotechnical Consultants. All voted yes. Motion carried.

E) Discussion, Consideration & Decision – Amendment One to the Information Technology (IT) Services Contract #02-2018 with Ambitions Consulting Group

Village CPO, Ms. Coleman was available for questions. There was no discussion.

Motion: Councilman Gonzales
Second: Councilman Ortega

Roll Call:

- Councilman Charlie Gonzales YES
- Councilman John Ortega YES
- Councilwoman Louise Gallegos YES

To approve Amendment One to the Information Technology (IT) Services Contract #02-2018 with Ambitions Consulting Group. All voted yes. Motion carried.

F) Discussion, Consideration & Decision – Amendment One to the Lobbying Services Contract #07-2018 with Universal Professional Services

Motion: Councilwoman Gallegos
Second: Councilman Gonzales

With discussion.

Councilman Ortega inquired if we have resolved the reimbursement from QEDF regarding this contract. Ms. Shannon stated no, she sent all the information with Councilman Jaramillo for presentation at the QEDF meeting. Mayor Gallegos state that this item was not on their agenda but they would like to sit with us to discuss the balance owed.

Roll Call:

- Councilman Charlie Gonzales YES
- Councilman John Ortega YES
- Councilwoman Louise Gallegos YES

To approve Amendment One to the Lobbying Services Contract #07-2018 with Universal Professional Services. All voted yes. Motion carried.

G) Discussion, Consideration & Decision - North Central Regional Transit District Director and Alternate

Ms. Martinez stated that the NCRTD accepted our membership at their last board meeting and are requesting that a director as well as an alternate be appointed by the Council.

Councilman Gonzales expressed his interest as Director. The Council decided that Councilman Jaramillo would best fit the role as Alternate.

Motion: Councilwoman Gallegos
Second: Councilman Ortega

Roll Call:

- Councilman Charlie Gonzales YES
- Councilman John Ortega YES

217 Councilwoman Louise Gallegos YES

218

219 To approve Councilman Charlie Gonzales as Director and Councilman Jaramillo as Alternate for the
220 NCRTD Board. All voted yes. Motion carried.

221

222 **H) Discussion, Consideration & Decision – Resolution No. 2019-10 – Authorizing participation in the**
223 **Municipal Arterial Program (MAP), administered by the NMDOT and authorization for Mayor**
224 **Gallegos to sign grant agreement**

225

226 Ms. Martinez stated that the MAP grant that was applied for in March for Cabresto Road by former
227 Administrator Nicholas Maestas was approved and this Resolution is a requirement for the grant.
228 Councilman Ortega asked if this was enough funding to complete the paving project. Mayor Gallegos stated
229 that this should get us most of the way.

230

231 Motion: Councilman Ortega

232 Second: Councilman Gonzales

233

234 Roll Call:

235

236 Councilman Charlie Gonzales YES

237 Councilman John Ortega YES

238 Councilwoman Louise Gallegos YES

239

240 To approve Resolution No. 2019-10 / Authorizing participation in the Municipal Arterial Program (MAP),
241 administered by the NMDOT and authorization for Mayor Gallegos to sign grant agreement. All voted yes.
242 Motion carried.

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244 **IX. MATTERS FROM ATTORNEY**

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246 Village Attorney Marcus Rael thanked the Governing Body for the chance to represent the Village of Questa
247 for another year and plans to have an extensive update at the July meeting.

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249 **X. MATTERS FROM MAYOR AND COUNCIL**

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251 Mayor Gallegos asked that Ms. Shannon distribute the project management documents that the staff had put
252 together. These documents will be presented to the Council regarding all projects showing the timelines and
253 funding etc.

254

255 Councilwoman Gallegos –

256

257 • Stated that with the Cabresto Road project that will be starting soon, several constituents have
258 expressed concern over the loss of their ditches due to some Village projects and would like to know
259 what can be done about it. There is an issue with one on South Kiowa and one on Embargo Road.
260 We really need to look into this to get the ditches put back in. A discussion was held.

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262 • Asked about an update regarding the dog issue on Llano Road. Ms. Martinez stated that she will
263 contact Chief Lamendola for an update.

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265 Ms. Shannon informed the Council that the Interim Budget for FY 2020 was approved today.

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267 Councilman Ortega –

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269 • Commended Sergeant Garcia for his participation with Vida del Norte. He has been stepping up in
270 the community.

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- Inquired about the GRT's. Ms. Shannon stated that she has not seen any spikes but hopefully we will see an increase in July. Attorney Rael stated that he will be writing a letter to the contractor's to make sure they are reporting correctly. He should have an answer by the July meeting. A discussion was held.
- Inquired about the advertisement for an Administrative Assistant. He was unaware that we were hiring for this position. Ms. Shannon stated that this position is being covered by the Administrator salary. Councilman Ortega then asked if this means we are not hiring an Administrator. Mayor Gallegos stated that he appointed Ms. Martinez as Interim Administrator and will be using the Administrator salary for this fiscal year to pay for the compensation for the extra duties that the staff will be taking on. There is an additional \$10.00 from that salary to hire and Administrative Assistant. Mayor Gallegos stated in our current budget that was approved, Ms. Martinez is the Interim Administrator for the Village for fiscal year 2019-2020.

Councilman Gonzales -

- Inquired if Chevron donated some property to the Village up near their treatment plant. Attorney Marcus Rael stated that the EPA stopped the transfer of that property because of the clean-up; we have not received it as of yet. He believes we will get the Administration property.

XI. ADJOURNMENT

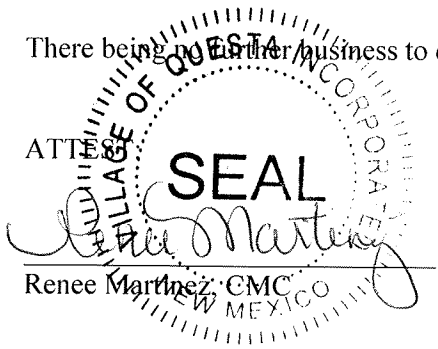
Motion: Councilwoman Gallegos

Second: Councilman Ortega

In Favor: All

Opposed: None

There being no other business to discuss, the meeting was adjourned at 7:48pm.



APPROVED:

Mark Gallegos

 Mark Gallegos, Mayor