



AGENDA

**VILLAGE OF QUESTA
REGULAR COUNCIL MEETING
TUESDAY, NOVEMBER 13, 2018
VILLAGE OF QUESTA COUNCIL CHAMBERS
2500 OLD STATE ROAD 3
6:00 P.M.**

Mayor Mark L. Gallegos

Mayor Pro-Tem John A. Ortega

Councilmember Brent P. Jaramillo | Councilmember Louise T. Gallegos | Councilmember Charlie I. Gonzales

I. **CALL TO ORDER BY MAYOR MARK L. GALLEGOS**

II. **ROLL CALL**

III. **PLEDGE OF ALLEGIANCE**

IV. **APPROVAL OF AGENDA**

V. **APPROVAL OF MINUTES**

1) Regular Meeting, October 09, 2018

2) Regular Meeting, October 23, 2018

VI. **PUBLIC COMMENTS** - *(It is the policy of the Governing Body to accept public comment. Because your particular issue is not on the agenda the Governing Body cannot respond immediately, but may direct staff to address issues at a future Council Meeting. Public comments are limited to a maximum of three minutes.)*

VII. **PRESENTATIONS** – Mr. Gabriel Cisneros, Universal Professional Services

VIII. **ACTION ITEMS**

A) Discussion, Consideration & Decision – Resolution 2018-29 / CDBG Annual Certifications and Commitments

B) Discussion, Consideration & Decision – Special Use Permit / USDA, Forest Service

C) Discussion, Consideration & Decision – Approval of Police Sergeant Job Description

D) Discussion, Consideration & Decision – Resolution 2018-30 / 2019 Employee Holiday Schedule

IX. **DISCUSSION ITEMS**

A) Priorities for 2019 Legislative Session

B) Open Meetings Resolution for 2019

C) Local Election Act

X. **MATTERS FROM ADMINISTRATOR, MAYOR AND COUNCIL**

XI. **ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid of service to attend or participate in the hearing or meeting, please contact the Village Clerk at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Village Clerk at 575-586-0694 if a summary or other type of accessible format is needed.

**VILLAGE OF QUESTA
REGULAR MEETING MINUTES
TUESDAY, NOVEMBER 13, 2018
VILLAGE OF QUESTA COUNCIL CHAMBERS
6:00PM**

I. CALL TO ORDER BY MAYOR MARK L. GALLEGOS

Mayor Gallegos called the meeting to order at 6:02 pm.

II. ROLL CALL

Mayor Gallegos asked the Village Clerk Renee Martinez to take roll:

Present:

Councilman John Anthony Ortega

Councilman Brent P. Jaramillo

Councilwoman Louise T. Gallegos arrived at 6:08pm.

Not Present:

Councilman Charlie I. Gonzales

Also Present:

Administrator Nicholas Maestas

Village Clerk Renee Martinez

Finance Director Karen Shannon

III. PLEDGE OF ALLEGIANCE

Mayor Gallegos let the Pledge of Allegiance.

IV. APPROVAL OF AGENDA

Mayor Gallegos requested item V (2). Councilman Jaramillo asked that items VIII (A) and VIII (C) be switched. Items VII and Items VIII will be switched.

Motion: Councilman Ortega

Second: Councilman Jaramillo

In Favor: All

Opposed: None

To approve the agenda as amended. All voted yes. Motion carried.

V. APPROVAL OF MINUTES

1) Regular Meeting, October 09, 2018

Motion: Councilman Ortega

Second: Councilman Jaramillo

In Favor: All

Opposed: None

To approve the October 9, 2018 meeting minutes as presented. All voted yes. Motion carried.

2) Regular Meeting, October 23, 2018

54 Removed from agenda.

55
56 VI. **PUBLIC COMMENTS** - *(It is the policy of the Governing Body to accept public comment. Because*
57 *your particular issue is not on the agenda the Governing Body cannot respond immediately, but may direct*
58 *staff to address issues at a future Council Meeting. Public comments are limited to a maximum of three*
59 *minutes.)*

60 There were no Public Comments.

61
62 VIII. **ACTION ITEMS**

63 A) Discussion, Consideration & Decision – Approval of Police Sergeant Job Description

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65 Mr. Maestas stated that Chief Lamendola is present to answer any questions regarding this job description.

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67 There were no questions.

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69 Motion: Councilman Jaramillo

70 Second: Councilwoman Gallegos

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72 In Favor: All

73 Opposed: None

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75 To approve the Police Sergeant Job Description. All voted yes. Motion carried

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77 B) Discussion, Consideration & Decision – Resolution 2018-29 / CDBG Annual Certifications and
78 Commitments

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80 Ms. Martinez stated that this Resolution is an annual requirement of CDBG.

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82 Motion: Councilman Ortega

83 Second: Councilman Jaramillo

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85 Roll Call:

86
87 Councilman Brent Jaramillo YES

88 Councilwoman Louise Gallegos YES

89 Councilman John Ortega YES

90
91 To approve Resolution 2018-29 / CDBG Annual Certifications and Commitments. All voted yes. Motion
92 carried.

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94 C) Discussion, Consideration & Decision – Special Use Permit / USDA, Forest Service

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96 Mr. Maestas stated that this special use permit is for the forest service property where our waste water
97 treatment plant is located. This permit allows the Village to continue to utilize the property.

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99 Motion: Councilman Ortega

100 Second: Councilman Jaramillo with discussion

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102 Councilman Jaramillo stated that in the near future we need to look into the Townsend Act in order to get
103 this property transferred over to us.

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105 In Favor: All

106 Opposed: None

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108 To approve Special Use Permit / USDA, Forest Service. All voted yes. Motion carried.

D) Discussion, Consideration & Decision – Resolution 2018-30 / 2019 Employee Holiday Schedule

Mr. Maestas stated that there a couple of minor changes from last year's Resolution.

Motion: Councilwoman Gallegos

Second: Councilman Gonzales

Roll Call:

Councilman Brent Jaramillo YES

Councilwoman Louise Gallegos YES

Councilman John Ortega YES

To approve Resolution 2018-30 / 2019 Employee Holiday Schedule. All voted yes. Motion carried.

VII. PRESENTATIONS – Mr. Gabriel Cisneros, Universal Professional Services

Mr. Cisneros updated the Governing Body on ongoing projects and stated that there will be available monies at the legislature. He suggested that the village look into acquiring the matches first, before any other requests.

IX. DISCUSSION ITEMS

A) Priorities for 2019 Legislative Session

Mr. Maestas stated that Mr. Cisneros is present for this discussion. Finalization of the priorities will be up for approval at the next council meeting. Mayor Gallegos asked that the Council review the attached ICIP priorities. Councilman Jaramillo stated that we do need to focus in on the projects we need matching monies for. New roofing for the fire department was discussed; Councilman Ortega stated that there are a lot of infrastructure needs for the building. Mayor Gallegos would like to see Questa get a new Fire department. The expansion of the public library was also discussed.

Mayor Gallegos asked Mr. Christian Isely to please find out Chevron's intentions are for the rock piles after the remediation; is this property going back to the forest service or will it remain Chevron property. Mr. Isely stated that he believes that the property will remain with Chevron. Councilman Ortega stated that about a year and a half ago the fire department got called out; a tree was on fire. We had to hike up to the fire so we called the forest service to assist. The concern is that the forest service will not go onto Chevron property because it is private property. Questa Fire Department will be responsible for wildland fires on private property that Chevron owns. Because of this the fore department will need help with getting the proper equipment. Mayor Gallegos stated that if the property remains Chevron's we have to look at funding sources to acquire wildland fire vehicles and equipment. We need to prepare for this in the near future. Mr. Isely stated he will start looking into this.

B) Open Meetings Resolution for 2019

Mr. Maestas stated that the last year's Resolution was included in the meeting packet and asked if there are any changes that the Council would like to make.

There were no suggested changes.

C) Local Election Act

Ms. Martinez informed the Governing Body that a decision needs to be made very soon regarding the Local Election Act and if the Village will be opting in. She stated that the municipal election code has been repealed. If the Village chooses to opt in, the elections will be held in November of odd numbered years and the County Clerk will conduct the elections. Terms will begin January 1st of even years and the Municipalities will be assessed an annual fee to defray the costs. The annual assessment will be \$250.00

per \$1,000,000 based on general fund expenditures for each fiscal year. Terms will either be shortened or extended depending upon the option chosen by the Council. A discussion was held.

Ms. Martinez stated that she will have more information and answers for the next meeting where an action item regarding opting in or not opting in will be placed on the next agenda.

X. MATTERS FROM ADMINISTRATOR, MAYOR AND COUNCIL

Mayor Gallegos asked that the November 27th Regular meeting be postponed to December 4th so the staff can enjoy the Thanksgiving holiday.

Councilwoman Gallegos asked if the weather has affected the River Stewardship construction project. Mr. Maestas stated that there is plenty of time for the contractor to complete the project and does not believe the weather should be a factor. Mr. Isely reminded the Governing Body about the idea to also honor Mr. Ron Gardner in some way. The Governing Body agreed.

Mr. Maestas updated on the following:

- We will be holding our tree lighting event on December 1st in town. The forest service is donating the tree and the fire department/ems departments are going to help decorate it. Village staff will be involved as much as possible on that day. Santa and Mrs. Claus will be there, along with book giveaways from the library. Local businesses will be involved with providing hot chocolate and biscochitos. Christmas caroling and farolitos will be placed in town. Councilwoman Gallegos asked if the Village needed supplies for the farolitos; if so, she will donate some. A discussion regarding the man lift from the church was held for community wide use. A letter of interest will be sent to the San Antonio del Rio Colorado Historic Preservation group for the lift.
- Attended the Volunteer fire department meeting and invited them to the Thanksgiving potluck the staff is having on November 22nd at 1:00pm here at the village and also invited the Governing Body.

Councilman Jaramillo stated that there is a small lot for sale next to the Police department building for \$18,000.00 that could be used for parking for the police department, EMS and Motor Vehicle. He stated that there are other priorities but this would be something to consider.

It was decided that the next meeting will be held December 4th at 6pm and another possibly on the 18th or 20th.

The Governing Body and staff wished Councilwoman Gallegos a Happy Birthday.

XI. ADJOURNMENT

Motion: Councilwoman Gallegos

Second: Councilman Ortega

In Favor: All

Opposed: None

There being no further business to discuss, the meeting was adjourned at 7:17pm.

ATTEST:

Renee Martinez, CMC

APPROVED:

Mark Gallegos, Mayor