



# AGENDA

VILLAGE OF QUESTA  
REGULAR COUNCIL MEETING  
TUESDAY, JANUARY 28, 2020  
VILLAGE OF QUESTA COUNCIL CHAMBERS  
2500 Old State Road 3  
Questa, NM  
**6:00 P.M**

## ~ NOTICE TO THE PUBLIC ~

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Mayor Mark L. Gallegos  
Mayor Pro-Tem Charlie I. Gonzales  
Councilmember Brent P. Jaramillo | Councilmember John A. Ortega | Councilmember Louise T. Gallegos

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- I. **CALL TO ORDER BY MAYOR MARK L. GALLEGOS**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **APPROVAL OF AGENDA**
- V. **APPROVAL OF MINUTES** – 1) January 14, 2020 – Regular Meeting
- VI. **PUBLIC COMMENTS** - *(It is the policy of the Governing Body to accept public comment. Because your particular issue is not on the agenda the Governing Body cannot respond immediately but may direct staff to address issues at a future Council Meeting. Public comments are limited to a maximum of three minutes.)*
- VII. **PRESENTATIONS**
  - A) Questa Economic Development Fund Board Update
- VIII. **FINANCIALS** – Ms. Karen Shannon, Finance Director
  - A) Review of Cash Recap Report as of January 23, 2020 (Current)
  - B) Review of Cash Recap Report as of December 31, 2019
  - C) Review of Budget Worksheet as of December 31, 2019
  - D) Review of Paid Invoice Report for December 31, 2019
- IX. **MATTERS FROM ATTORNEY**
- X. **ADMINISTRATIVE REPORT**
- XI. **MATTERS FROM MAYOR & COUNCIL**
- XII. **ADJOURNMENT**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid of service to attend or participate in the hearing or meeting, please contact the Village Clerk at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Village Clerk at 575-586-0694 if a summary or other type of accessible format is needed.

1 **VILLAGE OF QUESTA**  
 2 **REGULAR MEETING MINUTES**  
 3 **TUESDAY, JANUARY 28, 2020**  
 4 **VILLAGE OF QUESTA COUNCIL CHAMBERS**  
 5 **6:00PM**

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6  
 7 I. **CALL TO ORDER BY MAYOR MARK L. GALLEGOS**

8 Mayor Gallegos called the meeting to order at 6:04pm  
 9

10 II. **ROLL CALL**

11 Village Clerk Renee Martinez called roll where a quorum was present.  
 12

13 Those present were:

14 Councilman John Anthony Ortega

15 Councilman Brent P. Jaramillo

16 Councilman Charlie I. Gonzales

17 Councilwoman Louise T. Gallegos  
 18

19 III. **PLEDGE OF ALLEGIANCE**

20 Ms. Karen Shannon led the Pledge of Allegiance.  
 21

22 IV. **APPROVAL OF AGENDA**

23 Councilman John Ortega requested an Executive Session be added to the agenda regarding water rights and  
 24 land acquisition.  
 25

26 Motion: Councilwoman Gallegos

27 Second: Councilman Ortega  
 28

29 Roll Call:

30  
 31 Councilman Brent P. Jaramillo YES

32 Councilwoman Louise T. Gallegos YES

33 Councilman Charlie Gonzales YES

34 Councilman John Ortega YES  
 35

36 To approve the agenda as amended by adding an Executive Session . All voted yes. Motion carried.  
 37

38 V. **APPROVAL OF MINUTES** –

39 1) January 14, 2020 – Regular Meeting  
 40

41 Motion: Councilwoman Gallegos

42 Second: Councilman Gonzales  
 43

44 Roll Call:

45  
 46 Councilman Charlie Gonzales YES

47 Councilman John Ortega YES

48 Councilman Brent P. Jaramillo YES

49 Councilwoman Louise T. Gallegos YES  
 50

51 To approve the January 14, 2020 minutes as presented. All voted yes. Motion carried.

52 VI. **PUBLIC COMMENTS** - *(It is the policy of the Governing Body to accept public comment. Because*  
 53 *your particular issue is not on the agenda the Governing Body cannot respond immediately but may*  
 54 *direct staff to address issues at a future Council Meeting. Public comments are limited to a maximum*  
 55 *of three minutes.)*

56  
 57 There were no Public Comments.  
 58

59 VII. **PRESENTATIONS**

60 A) Questa Economic Development Fund Board Update

61  
 62 Ms. Lindsay Mapes, outgoing Economic Development Director for the Questa Economic Development Fund  
 63 Board introduced the new director Ms. Lynn Skall.  
 64

65 Ms. Skall gave a brief introduction about herself. Councilwoman Gallegos welcomed Ms. Skall and thanked  
 66 her for coming to the Council meeting this evening and thanked Ms. Mapes for her work. Councilman Ortega  
 67 suggested submitting to the HGTV contest to renovate Questa. Mayor Gallegos welcomed Ms. Skall and wished  
 68 her the best. Councilman Jaramillo also welcomed Ms. Skall and looks forward to working with her.  
 69 Councilman Gonzales suggested also promoting the Healing Field.  
 70

71 VIII. **FINANCIALS** – Ms. Karen Shannon, Finance Director

72 A) Review of Cash Recap Report as of January 23,2020 (Current)

73  
 74 Ms. Shannon stated that the Quarterly report was approved by DFA. Ms. Shannon stood for questions.  
 75 Councilman Gonzales inquired about the GRT's. Ms. Shannon stated that we budgeted \$486,788.00 for this  
 76 fiscal year. To date, we have received \$806,404.00 an increase of 322,616.00 through January with 5 more  
 77 months left in the fiscal year.  
 78

79 Councilman Ortega suggested that we use some of this money to help repair and improve the Fire Department.  
 80 Councilman Jaramillo suggested we also look into hiring an architect for the addition to the admin building.  
 81 Councilman Ortega also stated we need police units.  
 82

83 B) Review of Cash Recap Report as of December 31, 2019

84 There were no questions.  
 85

86 C) Review of Budget Worksheet as of December 31, 2019

87 There were no questions.  
 88

89 D) Review of Paid Invoice Report for December 31, 2019

90 There were no questions.  
 91

92 IX. **MATTERS FROM ATTORNEY**

93 Attorney Chris DeFillippo stated that La Cienega project is moving forward. The 40-year water plan is moving  
 94 along; all paperwork and information has been submitted to Mr. Miller. The EPA meeting will be held Thursday  
 95 at 10:30am at the Taos County complex.  
 96

97 Councilman Ortega stated that they were asked last night at the EDLT meeting about the NRDA projects and  
 98 they were not able to give an update. Ms. Martinez stated that she would get the Council the information.  
 99

100 X. **ADMINISTRATIVE REPORT**

101 Ms. Martinez updated on the following:

- 102
- 103 • The new ambulance will be delivered on Monday.

- 104 • Fire department scope of work is completed.
- 105 • The environmental that was used for the previous sewer line extension project on Cabresto has been
- 106 approved by DFA for use for the waterline replacement project in Cabresto.
- 107 • Mr. Ralph Gallegos of our Public Works Department has been brought on as a regular employee from
- 108 a temporary employee. He will still work 32 hours at \$10.00 an hour.
- 109 • Municipal Day will be in Santa Fe on February 6 & 7.
- 110 • Early voting will begin on February 4th through February 29<sup>th</sup> during regular office hours.
- 111 • Interviews for MVD clerk were held. Samantha Mascarenas will be offered the position and hopefully
- 112 start very soon to get that office open full time. Office improvements are also being made.
- 113 Ms. Martinez requested the hire of a receptionist for the admin office. The receptionist will also serve
- 114 as backup for the MVD to ensure that the office is always open. Councilman Ortega would like to have
- 115 a retreat to discuss how the organization is set up as well as discuss the budget. Ms. Shannon stated
- 116 that she would like the department heads come in and present their needs. Ms. Martinez stated that she
- 117 would like to see the department heads take ownership of managing their budgets. Dates for the budget
- 118 workshop will be worked out among the administration and council.
- 119 • Eric Cisneros would like to move in a new doublewide on his property on Old Red River Road. They
- 120 will be closing on the home later this week and did not know they needed to come in and apply for a
- 121 variance. This and others will be coming officially to the Council for approval.
- 122

#### 123 XI. MATTERS FROM MAYOR & COUNCIL

124 Councilman Jaramillo – Regarding the structure that was placed in the middle of town by NM Gas Company;  
 125 we need a letter and possible Resolution with the IGC to get it removed and relocated; it is an eye sore. Mayor  
 126 Gallegos stated that NM Gas never came to us and let us know about it going up. Councilman Gonzales  
 127 suggested a letter also go to NMDOT.

128  
 129 Councilman Ortega – Procurement for items less than \$1,000.00; why do we need 3 quotes for small items. He  
 130 is aware we need to follow proper procurement. Ms. Coleman stated that purchases under \$1,000.00 need best  
 131 obtainable price. A discussion was held. Ms. Martinez stated that she would be looking at getting the  
 132 procurement policy and travel and per diem policy revised and updated.

133  
 134 Councilwoman Gallegos – It is important that we make it a point to shop local first. If this could be part of the  
 135 policy to support local businesses. Also, Brigadier General Nava would like to be part of the Healing Field this  
 136 year.

137  
 138 XIII. EXECUTIVE SESSION – (The Governing Body may convene into Executive Session at this time  
 139 pursuant to the NM Open Meetings Act NMSA 1978 10-15-1)

##### 140 1. Acquisition of Real Estate or Water Rights - (§ 10-15-1(H) (8))

141 A motion to enter into Executive Session was made by Councilman Gonzales. Seconded by Councilman  
 142 Ortega.

143 Roll Call:

144 Councilman Brent Jaramillo	YES
145 Councilwoman Louise Gallegos	YES
146 Councilman John Ortega	YES
147 Councilman Charlie Gonzales	YES

148 Mayor Gallegos stated that the Governing Body will go into Executive Session to discuss only the items listed.  
 149 The Governing Body entered into Executive Session at 7:26pm.

155 A motion was made to reconvene from Executive Session at 7:37pm by Councilwoman Gallegos, seconded by  
156 Councilman Jaramillo.

157

158 Roll Call:

159

160 Councilman John Ortega YES

161 Councilman Brent Jaramillo YES

162 Councilwoman Louise Gallegos YES

163 Councilman Charlie Gonzales YES

164

165 Mayor Gallegos stated that only the Executive Session Items regarding Acquisition of Real Estate or Water  
166 Rights - (§ 10-15-1(H) (8)) were discussed. Attorney DeFillippo concurred.

167

168

169 XII. ADJOURNMENT

170

171 Motion: Councilman Ortega

172 Second: Councilwoman Gallegos

173

174 In Favor: All

175 Opposed: None

176

177 There being no further business to discuss, the meeting was adjourned at 7:38pm.

178

179 **ATTEST:**

180

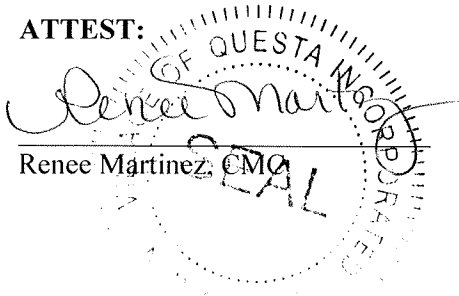
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**APPROVED:**

*Mark Gallegos*  
\_\_\_\_\_  
Mark Gallegos, Mayor