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2 **VILLAGE OF QUESTA**  
3 **REGULAR COUNCIL MEETING MINUTES**  
4 **TUESDAY, JUNE 22, 2021**  
5 **VILLAGE OF QUESTA COUNCIL CHAMBERS**  
6 **6:00PM**

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8 **I. CALL TO ORDER BY MAYOR MARK L. GALLEGOS**

9 Mayor Gallegos called the meeting to order at 6:07 pm.

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11 **II. ROLL CALL**

12 Village Clerk Renee Martinez called roll where a quorum was present.

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14 **Those present were:**

15 Mayor Mark Gallegos  
16 Councilman John Anthony Ortega  
17 Councilman Brent P. Jaramillo  
18 Councilman Charlie Gonzales  
19 Renee Martinez, CMC/ Interim Administrator  
20 Dina Coleman, Deputy Clerk / CPO  
21 Karen Shannon, VOQ Finance Director  
22 Chris DeFillippo, Robles, Rael & Anaya  
23 Lucas Rael, Ambitions Technology Services

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25 **Those present by phone were:**

26 Arvind Patel- WHPacific / NV5

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28 **III. PLEDGE OF ALLEGIANCE**

29 Ms. Karen Shannon led the Pledge of Allegiance.

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31 **IV. APPROVAL OF AGENDA**

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33 **Motion:** Councilman Brent Jaramillo

34 **Second:** Councilman Charlie Gonzales

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36 **Roll Call:**

37 Councilman John Anthony Ortega YES  
38 Councilman Brent P. Jaramillo YES  
39 Councilman Charlie Gonzales YES  
40 Councilwoman Louise Gallegos NOT PRESENT

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42 To approve the agenda as presented. Majority voted yes. Motion carried.

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44 **V. APPROVAL OF MINUTES – Regular Meeting Minutes June 8, 2021**

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46 **Motion:** Councilman John Anthony Ortega

47 **Second:** Councilman Charlie Gonzales

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49 **Roll Call:**

50 Councilman John Anthony Ortega YES

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51 Councilman Brent P. Jaramillo YES  
 52 Councilman Charlie Gonzales YES  
 53 Councilwoman Louise Gallegos NOT PRESENT

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55 To approve the June 8, 2021, minutes as presented. Majority voted yes. Motion carried.

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58 **VI. PUBLIC COMMENTS** - *(It is the policy of the Governing Body to accept public comment. Because*  
 59 *your issue is not on the agenda the Governing Body cannot respond immediately but may direct staff to address*  
 60 *issues at a future Council Meeting. Public comments are limited to a maximum of three minutes.)*

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62 No one present for public comments.

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64 **VII. PRESENTATIONS**

65 A) Questa Development Fund Update, Ms. Lynn Skall – Director  
 66 Ms. Skall gave updates to the following.

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73 **VIII. ACTION ITEM**

A) Discussion, Consideration & Decision - Change Order #5 / Cabresto Waterline Replacement Project  
 Mr. Arvind Patel was present by phone, he provided information and background to the need for  
 Change Order # 5.

Councilman Ortega asked how much would this change order amount put us over the original CDBG grant  
 funding? Mr. Patel responded that the overage to the original construction amount would be approximately  
 \$40,540.00, but there are also some reductions to the project along the way. Ms. Martinez also stated that Mr.  
 Steve Lacy of DFA acknowledged that there is available funding that has been set aside for such project  
 changes due to the unexpected material changes per Village request.

**Motion:** Councilman Charlie Gonzales

**Second:** Councilman Brent Jaramillo

**Roll Call:**

Councilman John Anthony Ortega YES

Councilman Brent P. Jaramillo YES

Councilman Charlie Gonzales YES

Councilwoman Louise Gallegos NOT PRESENT

To approve Change Order #5 / Cabresto Waterline Replacement Project . Majority voted yes. Motion carried.

B) Discussion, Consideration & Decision - Resolution No. 2021-16 regarding the participation in Local  
 Government Road Fund Program administered by the NM Department of Transportation

Ms. Martinez addressed Mayor and Council providing information for this year's NMDOT grant funding that  
 the Village is interested in requesting. There is a match amount of 25% per grant. The MAP grant amount is  
 for \$124,000.00 and the Local Government Grant amount is \$75,833.00. The proposed Resolution is a  
 requirement that needs to be submitted along with the application request. Ms. Martinez clarified that this  
 funding would go towards the Cabresto paving project. Mayor Gallegos asked what the Village match amounts

101 would be, and Ms. Martinez stated that the MAP grant match amount is \$31,107.00 and the Local Government  
 102 grant match amount is \$18,958.00.

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104 **Motion:** Councilman John Anthony Ortega

105 **Second:** Councilman Charlie Gonzales

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107 **Roll Call:**

108 Councilman John Anthony Ortega YES

109 Councilman Brent P. Jaramillo YES

110 Councilman Charlie Gonzales YES

111 Councilwoman Louise Gallegos NOT PRESENT

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113 To approve Resolution No. 2021-16 regarding the participation in Local Government Road Fund Program  
 114 administered by the NM Department of Transportation. Majority voted yes. Motion carried.

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116 **C) Discussion, Consideration & Decision – Memorandum of Understanding between Taos County & the  
 117 Village of Questa for EMS Services**

118 Ms. Martinez gave a brief update of slight MOU changes, which were a request for more funding. Councilman  
 119 Ortega asked if there were any other changes, and she stated that there were not.

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121 **Motion:** Councilman John Anthony Ortega

122 **Second:** Councilman Charlie Gonzales

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124 **Roll Call:**

125 Councilman John Anthony Ortega YES

126 Councilman Brent P. Jaramillo YES

127 Councilman Charlie Gonzales YES

128 Councilwoman Louise Gallegos NOT PRESENT

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130 To approve Memorandum of Understanding between Taos County & the Village of Questa for EMS Services  
 131 Majority voted yes. Motion carried.

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133 **IX. FINANCIALS** - Ms. Karen Shannon, Finance Director

134 **A) Discussion, Consideration & Decision - Resolution No. 2021-17 / Closing of accounts at Hillcrest**

135 Bank

136 **Motion:** Councilman John Anthony Ortega

137 **Second:** Councilman Brent Jaramillo

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139 **Roll Call:**

140 Councilman John Anthony Ortega YES

141 Councilman Brent P. Jaramillo YES

142 Councilman Charlie Gonzales YES

143 Councilwoman Louise Gallegos NOT PRESENT

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145 To approve Resolution No. 2021-17 / Closing of accounts at Hillcrest Bank. Majority voted yes. Motion  
 146 carried.

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149 B) Gross Receipts Report Review

150 Several questions were asked regarding the GRT amounts and Ms. Shannon was able to answer.

151 C) FY 2022 Approval Letter from DFA

152 X.) **DISCUSSION ITEM**

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154 A) Village of Questa Procurement Policy

155 Ms. Coleman provided the Mayor and Council with recommendations and requests for some changes to the  
 156 procurement policy that would assist in streamlining and simplifying the process. This comes after working  
 157 with a procurement consultant that thoroughly reviewed the policy and came up with some new threshold  
 158 amounts. There was much discussion about the proposed requests, and it was recommended by Mayor and  
 159 Council to make some more changes and bring before the Council for the next meeting.

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161 B) Establishment of a Planning &amp; Zoning Board

162 Mr. DeFillippo presented his recommendation of a 5-member Planning and Zoning Board that would enforce  
 163 the Planning and Zoning Ordinance. He explained that the board could be created and what the boards  
 164 authority would be. The Council will continue to review and make some decisions and they will plan a work  
 165 study session to the Planning and Zoning Ordinance and board selection.

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167 C) RV Short Term Rentals

168 Continued conversations regarding the Planning and Zoning Map and Ordinance as it pertains to short term  
 169 RV rental spaces. Mr. DeFillippo shared his concerns and the lack of support for these types of request. Right  
 170 now, there is no language to approve or variance a request for a short-term rental. There was much conversation  
 171 about this topic but no decision and final direction on how to move forward would be recommended until the  
 172 proposed Planning and Zoning Ordinance is finalized.

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174 XI. **MATTERS FROM ATTORNEY** – Mr. Chris DeFillippo, Robles, Rael & Anaya

175 Mr. DeFillippo gave updates to the following matters:

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B) New Business to be considered at future Council Meetings.

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- 196 • Create potential dates for the Planning and Zoning work study.
- 197 • Mayor Gallegos gave a brief update about Dollar General coming and he has tried to get in contact
- 198 with the contractor but has not been able to.
- 199 • Mayor Gallegos mentioned the need to address those residents that may be abusing water usage and
- 200 not paying their bills in full. He is concerned with the current drought situation.

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202 **XIV. ADJOURNMENT**

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204 **Motion:** Councilman Charlie Gonzales

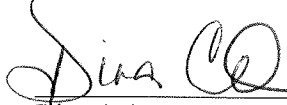
205 **Second:** Councilman John Anthony Ortega

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207 **Roll Call:**

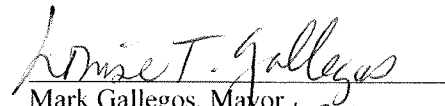
208 Councilman John Anthony Ortega	YES
209 Councilman Brent P. Jaramillo	YES
210 Councilman Charlie Gonzales	YES
211 Councilwoman Louise Gallegos	NOT PRESENT

212  
213 There being no further business to discuss, the meeting was adjourned at 8:10 pm.

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215 ATTEST:

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 218 Dina Coleman, Deputy Clerk  
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APPROVED:

  
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 Mark Gallegos, Mayor *Mayor term*

